

HUMAN RESOURCE DEVELOPMENT
DATA BANK SOFTWARE



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ICA

USER'S REFERENCE GUIDE, J 712

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ICA REGIONAL OFFICE FOR ASIA AND THE PACIFIC
HUMAN RESOURCES DEVELOPMENT INFORMATION SYSTEM) 112

INTRODUCTION

1. The growing phenomenon of mergers among business corporations has strengthened their positions in many countries as well as at regional levels in the global economy. This process has further given birth to regional economic groupings by the governments in order to have a major share of the world market as well as political power. The co-operatives too have to follow suit if they are to survive by adopting their sixth principle-co-operation among co-operatives.

2. In order to formulate a strategic plan for such an alliance, the creation of an information system is vital. This cannot be narrowed down to basic information without a focus on assessing the global trends in the co-operative economy and also the socio-economic environment in which the co-operatives function. This information should be used to determine the future directions of co-operatives and also to evolve strategic plans at the national as well as sub-regional, regional and global levels. The inter-governmental agencies under the UN system and also multi-national corporations have created such data bases, but unfortunately co-operative movements are lagging behind.

3. In the process of creating a data base or an information system, it is necessary to observe certain premises:

- * The information should serve a development objective and should be cost benefit-oriented.
- * It should have an integral component of management system.
- * The information system should be such that it should be very simple and inexpensive to maintain but should be able to work with computer-based models.



4. The ICA Regional Office is considering the co-operative development activities in its member countries. It is also expected to play a catalytic and facilitating role in development. This requires a complex information base, dealing with socio-economic issues as well as internal management issues relating to co-operative movements. The information should cover member organisations as well as non-member organisations in order to obtain a realistic and comprehensive picture on the co-operative sector in member countries. This information should serve as an input for development through proper planning exercises. It is also necessary to determine the information needs on the basis of objectives and outputs to be achieved by the organisations as well as the co-operative sector as a whole.

5. In keeping with the development objectives and the policy of the ICA, the information system should serve the following objectives:

to assess the development trends of co-operative sector in member countries in a changing socio-economic environment,

to enable the ICA to support member countries to evolve strategic plans to circumvent the problems and achieve an acceptable growth rate,

to enable the ICA to prepare its development plans on the basis of the needs reflected through information and studies based on such information,

to enable the ICA to initiate networking among co-operative movements in order to promote co-operation among co-operatives on economic as well as social development activities.

6. On the pre-requisites for meeting these desired objectives is the creation of a comprehensive data base in the fields of activities in which the co-operatives engage such as agriculture, consumer, trade, etc. Human Resource Information System serves all types of co-operatives.

7. Human Resource Information is the base for Human Resource Planning (HRP). HRP has a wider scope than manpower planning which confined in the past to a narrow department of an organisation, acquisition and utilization of human resource became important at the macro level as well as micro level. This needs to be treated as an integral part of changing strategic plans and should help to determine the competencies required from all involved in productivity quantitatively and qualitatively. Such an HR Information System should also help vertical and horizontal integration in strategic planning.

8. This also demand information on demand as well as supply side of human resources. Even if the co-operative sector to adopt a demand-oriented approach to human resource development, it is necessary to have indicators on the supply side of the work force. However, such detailed forecasting, utilization and managing human resources need in-depth studies and elaborate planning exercises. The ICA should be able at least to identify the symptoms of trends that are taking place so as to be able to provide analytical information to respective members.

9. As all the organisations exist in an information society, whoever is capable of receiving most up-to-date information and using them for their benefit would survive.

10. Creation of a comprehensive regional data base for co-operatives would need support from many organisations. Primarily the data is relating to individual members which need to be collected by their own co-operatives. Consequently the secondary and tertiary level organisations would need to extract them and put them to a rational and analytical format. Organised data would serve primary strategic business plans.

11. At the apex level, the information would serve to assess the co-operative sector's performance in a given economy and the share in the national economy. It would also provide a sense of direction to co-operatives. The data thus collected and classified provides a clear picture of the place of co-operative movement in a sub-region or a region covering several countries.

12. A serious constraint in creating a regional data base is the existence of many data systems in member countries having different outputs and objectives and rationalisation of these systems and agreeing on an integrated model. This exercise may need time and in-depth studies.

13. While keeping in mind these constraints, the HRD Project collected a sample of data systems prevailing in at least 8 countries in the Region on random basis, representing developed and developing countries and attempted in creating a data system having common designs to a greater extent. The absence of an updated socio-economic data and also general information in regard to co-operative movement was also taken into account. The data system essentially serves the purpose of HRD activities although these two sections are common to other subjects as well. Thus the main parts of the HRD Information System are as follows:

- i. Economic Conditions
- ii. Social Conditions
- iii. Co-operative Movement.

14. The HRD Information system should be able to provide the following outputs:

- Reproduction of the tables as they appear on the search into individual countries (No.19).
- Totalling, averaging, maximum, minimum, percentages to be made available and retrieved as and when it is necessary.

- Preparing graphics on the 19 countries showing various comparative relations for tables, i.e. population into sex, etc.
- Data to be retrieved on individual countries.
- Sometimes, the summaries of 19 countries to be prepared while having facilities for totalling, averaging, etc. on a particular field. Here again, graphic facility has to be kept.

15. Provision has also been made to have 5 years' data at a time so that comparisons for 5 years would be achieved.

16. The input procedure should actually start from the baseline data from the co-operatives from each country which has to be coordinated by one agency. This could either be a government agency or national co-operative unions. It has been found specially in the former British colonies, that a comprehensive data system is maintained by the government departments or the ministry dealing with co-operatives.

17. One of the key factors we had in our mind is the manipulation and presentation of data. Processed data should be reproduced in graphic form to enable an average person to understand.

18. The other factor observed is the creation of a data system using computers. Computer is an ideal equipment to have speedy processing and manipulation of data for different purposes. The only important issue is to use the popular computer languages and software for the use of every country. Therefore, the programme was created enabling the use of dbase and lotus 1-2-3.

19. Mr. Neeraj Beri, a system analyst/programmer created the computer programme which was tested and validated. He has done an excellent job in producing a user-friendly programme which hardly

needs few hours of orientation. The reference guide he has prepared is self-explanatory.

20. The HRD Information System we have produced is still to be scrutinized by member countries and validate it. Without the support of member movements, it would be difficult to maintain the information system.

21. Eventually, this also needs to be incorporated into a comprehensive information system, covering other subjects such as consumer, agriculture, trade, finance and industries.

22. We hope the HRD Information System will initiate attempts towards creating a comprehensive data system to enable not only the ICA but also other involved organisations to support co-operative development in the Region.

Sept. 11, 1992
New Delhi,

W U Herath
Advisor-Human Resource Development

TECHNICAL DETAILS



HUMAN RESOURCE DATA BANK ONLINE HELP MODULE

The entire package is divided into two modules

- A) ICA
- B) PRINTICA.

The first module (i.e. ica) mainly deals with the entry of information for various countries under the three heads (Economic , Social & Co-operative)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
ICA REGIONAL OFFICE FOR ASIA AND THE PACIFIC , NEW DELHI

MASTER MENU SELECTION

DATA ENTRY

OTHER UTILITES

A\> COUNTRY INSTALLATION
B\> ECONOMIC CONDITIONS
C\> SOCIAL CONDITIONS
D\> COOPERATIVE MOVEMENT BY TYPES
E\> COOPERATIVE MOVEMENT BY SEX
F\> COOPERATIVE MOVEMENT BY POST

G\> CREATING PROGRAM VARIABLES
H\> REBUILDING DATA FILES
Q\> CLOSE DOWN THIS SYSTEM

USE THIS OPTION TO ADD OR TO CHANGE A COUNTRY

↓ To Move
and press the ← key to Choose

Through this screen you would be in the position to pickup various options for module entry. The options can be selected one at a time either by taking the highlighted bar to the desired option & then pressing enter or by simply entering the first character specified before the option.

Eg. To select entry of data for social condition either press C or place the bar on the social option and then press the enter key.

Explanation to various options

Option One : A\> Country Installation

To select this option press A or place the highlighted bar on the option and press enter. On picking up this option following Screen will appear :

COUNTRY MASTER INSTALLATION SCREEN

ENTER THE COUNTRY CODE :

ENTER THE FULL NAME OF THE COUNTRY :

LOCATION :

(Absolute and relative location of the country and its territorial waters)

<u>Addition</u>	Edition	Return
-----------------	---------	--------

Allows to add new Countries description

In this module the user has the facility to either add new countries or make changes in the details of the existing countries. The third option Return takes the user back to the opening menu.

On choosing the option the user is required to enter the code of the country either to add or to change. An online Help is available with the usage of the F1 key to enable the user to pick the country code . On pressing the F1 key the user is presented with the country code and Name for the already installed countries. The user can select the desired country by placing the bar on the code or name required and then pressing the enter key. If no code is required then the user should press an ESC key which will cancel the help and take the control back to the entry module.

COUNTRY MASTER INSTALLATION SCREEN

ENTER THE COUNTRY CODE :

()

ENTER THE FULL NAME OF THE COUNTRY :

LOCATION :

(Absolute and relative location of the waters)

CCODE	COUNTRY NAME
12	SRI LANKA

On entering the code successfully the user is displayed either the countries name if option selected was modification or a blank area for new countries name if addition was opted for.

For location description the package has the facility of a Memo field which can be accessed by pressing the Ctrl & PgDn key together. A box at the bottom of the screen will appear in which the description can be entered. The keys F2 & F3 have been assigned for saving and deleting a line respectively. The movements are common to a word processor.

COUNTRY MASTER INSTALLATION SCREEN

```
ENTER THE COUNTRY CODE :           ( 11 )
ENTER THE FULL NAME OF THE COUNTRY : ( KOREA )
LOCATION : ( memo )
(Absolute and relative location of the country and its territorial
waters )
F2 to save      F3 to Delete a line      Esc to abort
```

Korea lies in the south part of Asia between , 20 deg 24' & 26 deg 58' north latitude

At the time of installation the user has the facility of entering five religions and five ethnicity for the installed country. These are used in the social data entry and printing modules.

COUNTRY MASTER INSTALLATION SCREEN

```
ENTER THE COUNTRY CODE :           ( 11 )
ENTER THE FULL NAME OF THE COUNTRY : ( KOREA )
LOCATION : ( memo )
(Absolute and relative location of the country and its territorial
waters )
I Religion                                II Ethnicity
(BUDDHISTS )                               ( )
(HINDUS )                                   ( )
(MUSLIMS )                                  ( )
(CHISTIANS )                                ( )
(OTHERS )                                   ( )
```

Option Two : B\> Economic conditions

This option will enable the user to enter data for economic conditions. On entering "B" or pressing an enter after placing the highlighted bar on this option, the user is displayed the following screen : --

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
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E C O N O M I C D A T A P R I N T I N G M O D U L E

Enter the Country Code : ()

Enter the Year : (0)

ESC to Return .. F1 for Help

Here the user is asked to enter the country code first. For help the "F1" key is available which will provide the list of installed countries. The second option is to enter the year for which the data is to be entered. If both the above entered information is found then the data already existing is shown and corrections can be made. If the combination is not found then a blank data entry format would be made available.

E C O N O M I C D A T A E N T R Y M O D U L E

Enter the Country Code : ()

Enter the Year : (0)

CCODE	COUNTRY NAME
10	INDIA
11	JAPAN
12	SRI LANKA
9	CHINA

ESC to Return .. F1 for Help

The data entry screen are divided into six (6) parts. Movements from one screen to another can be made with the help of "Pgup" & "Pgdn" keys. Throughout the package these keys have been used for movement from one screen to another, "ESC" is used to cancel the current operation & "CTRL-W" has been used to save the matter feed. The "UP" & "DOWN" arrow keys will allow movement from one field to another.

Note : See Screen Section for Outputs

Option Three C\> Social conditions

This option will enable the user to enter data for social conditions. On entering 'C' or pressing an enter after placing the highlighted bar on this option , the user is displayed the following screen : --

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
ICA REGIONAL OFFICE FOR ASIA AND THE PACIFIC , NEW DELHI

S O C I A L D A T A E N T R Y M O D U L E

Enter the Country Code : ()

Enter the Year : (0)

ESC to Return .. F1 for Help

Here the user is asked to enter the country code first. For help the "F1" key is available which will provide the list of installed countries . The second option is to enter the year for which the data is to be entered. If both the above entered information is found then the data already existing is shown and corrections can be made. If the combination is not found then a blank data entry format would be made available.

S O C I A L D A T A E N T R Y M O D U L E

Enter the Country Code : ()

Enter the Year : (0)

CCODE COUNTRY NAME

10	INDIA
11	JAPAN
12	SRI LANKA
9	CHINA

ESC to Return .. F1 for Help

The data entry screen are divided into seven (7) parts. Movements from one screen to another can be made with the help of "Pgup" & "Pgdn" keys. "ESC" is used to cancel the current operation & "CTRL-W" has been used to save the matter feed.

Note : See Screen Section for Outputs

Option Four D\> Co-operative Movement By Type

This option will enable the user to enter data for Co-operative movement. This section is divided into 7 screens to enable the entry for charts 3.01 , 3.02 , 3.04a , 3.04b & 3.04c . For help the "F1" key is available which will provide the list of installed countries .

C O O P E R A T I V E (TYPE) D A T A E N T R Y M O D U L E

Enter the Country Code : (12)

Enter the Year : (1991)

ESC to Return .. F1 for Help

Addition Edition Return

Allows to add new Data Entries

If the choice selected is Addition and the given code & year is present then the program displays an error message. If on the other hand the choice selected is Edition and the given combination is not present then also the program cannot proceed.

C O O P E R A T I V E (TYPE) D A T A E N T R Y M O D U L E

Enter the Country Code : (12)

Enter the Year : (1990)

Data already Present ! Wish to Try again (N)

ESC to Return .. F1 for Help

If the choice selected is Addition then the data for the given code and year should not be present whereas if the choice selected is Edition the data for the given code and year should be present. Only after Satisfying the combination, the data entry screens will be appear.

The 3.04c chart is divided into four screens. The data is to be filled for the following heads (Cooperative number , Managerial level , Supervisory level Operational level,(male/female)). Under these column heads the data would be split and fed for the following rows :

Fourth screen ==> (Multipurpose ,Agriculture , Consumers & Fisheries)

Fifth screen ==> (Thrift&Credit , Marketing, Artisans , and School)

Sixth screen ==> (University , Medical, Transport , and Dairy)

Seventh screen ==> (Labour, Housing, Others and Apex)

Note : ..

C O O P E R A T I V E (TYPE) D A T A E N T R Y M O D U L E

Enter the Country Code : ()
Enter the Year : (0)

ESC to Return .. F1 for Help

C O O P E R A T I V E (TYPE) D A T A E N T R Y M O D U L E

Enter the Country Code : ()
Enter the Year : (0)

CCODE	COUNTRY NAME
10	INDIA
11	JAPAN
12	SRI LANKA
9	CHINA

ESC to Return .. F1 for Help

C O O P E R A T I V E (TYPE) D A T A E N T R Y M O D U L E

Enter the Country Code : (12)
Enter the Year : (1991)
No Such Combination found ! wish to Continue (N)

ESC to Return .. F1 for Help

EX2 Co-operative Movement By Sex

This option will enable the user to enter data for Co-operative movement. This section is divided into 16 screens to enable the entry for charts 3.04d , 3.04e , 3.04f . For help the "F1" key is available which will provide the list of installed countries .

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ICA REGIONAL OFFICE FOR ASIA AND THE PACIFIC , NEW DELHI

COOPERATIVE (SEX) DATA ENTRY MODULE

Enter the Country Code : ()	
Enter the Year : (0)	
ESC to Return .. F1 for Help	
CCODE	COUNTRY NAME
10	INDIA
11	JAPAN
12	SRI LANKA
9	CHINA

If the choice selected is Addition and the given code & year is present then the program displays an error message. If on the other hand the choice selected is Edition and the given combination is not present then also the program cannot proceed.

If the choice selected is Addition then the data for the given code and year should not be present whereas if the choice selected is Edition the data for the given code and year should be present. Only after Satisfying the combination the data entry screens will be appear.

The 3.04d chart is divided into Four screens (8 ,9 ,10 ,11). The rows for which the data is fed are :-

General Manager , Deputy Manager , Finance Manager , Internal Manager , Bank Manager , Marketing Manager , Prod' Manager , Personel Manager , Training Manager , Others .

For the given rows the data has to be fed under the following columns :

Screen 8 ==> (Multipurpose, Agriculture , Consumers & Fisheries)

Screen 9 ==> (Thrift&Credit , Marketing , Artisians and Schools)

Screen 10 ==> (University , Medical , Transport , Dairy)

Screen 11 ==> (Labour , Housing , Others , Apex)

Note : See Screen Section for Outputs

The 3.04e chart is divided into Six screens (12,13,14,15,16,17). The rows for which the data is fed are :-

Relation Officer , Training Officer , Store Keeper , Transport Manager ,
Office Manager , Branch Manager , Extension Officer, Statistical Officer ,
Purchase Officer , Matron , Forman , Lab Tech , Security Officer ,
Branch Supervisor , Technical Officer , Others .

In all there are 16 rows and 16 columns . The data will be fed first for Eight rows i.e Relation officer till Statistical Officer for all the columns. The screen utilised are 12,13,14. The columns for this section are as follows :

(Multipurpose, Agriculture , Consumers & Fisheries ,Thrift&Credit ,
Marketing , Artisans and Schools , University , Medical , Transport ,
Dairy ,Labour , Housing , Others , Apex)

Then the data will be fed for the remaining Eight rows i.e Purchase Officer till Others. The screen utilised are 15,16,17.

The 3.04f chart is divided into Six screens (18,19,20,21,22,23). The rows for which the data is fed are :-

Book Keeper , Clerk , Steno / Typist , Cashier , Sales Representative ,
Receptionist , Record Keeper , Driver
Cleaner , Pumper , Watcher , Office Helper , Labourer , Doctor , Para
Medical , Others

In all there are 16 rows and 16 columns . The data will be fed first for Eight rows i.e Book Keeper till Driver for all the columns. The screen utilised are 18,19,20. The columns for this section are as follows :

(Multipurpose, Agriculture , Consumers & Fisheries ,Thrift&Credit ,
Marketing , Artisans and Schools , University , Medical , Transport ,
Dairy ,Labour , Housing , Others , Apex)

Then the data will be fed for the remaining Eight rows i.e Cleaner till Others. The screen utilised are 21,22,23.

Note : See Screen Section for Outputs

Option Six: F1> Co-operative Movement By Qualification

This option will enable the user to enter data for Co-operative movement. This section is divided into 13 screens to enable the entry for charts 3.04g , 3.04h , 3.04i , 3.04k , 3.05a till 3.05i . For help the "F1" key is available which will provide the list of installed countries .

C O O P E R A T I V E (P O S T) D A T A E N T R Y M O D U L E

Enter the Country Code : ()	CCODE	COUNTRY NAME
Enter the Year : (0)	12	SRI LANKA

ESC to Return .. F1 for Help

If the choice selected is Addition and the given code & year is present then the program displays an error message. If on the other hand the choice selected is Edition and the given combination is not present then also the program cannot proceed.

If the choice selected is Addition then the data for the given code and year should not be present whereas if the choice selected is Edition the data for the given code and year should be present. Only after Satisfying the combination the data entry screens will be appear.

From chart 3.04g till 3.04i the data will be fed under the following columns : -

Post Graduate Graduate High School Secondary school Primary school

were each of these heads are divided into With and Without Qualification and further subdivided into trained and untrained.

Throughout these charts irrespective of the rows, the columns heads for data entry will appear as follows : -

First screen will show heads Post Graduate , Graduate & high Schools. PG & GR have full suboptions of With & Without Qualification (trained & untrained) but the High Schools has only With Qualification (trained & untrained)

Note : See Screen Section for Outputs

Second screen will show High School , Secondary & Primary School. Here the High school has suboption Without Qualification(trained & untrained) whereas the Secondary and primary School has full options . The 3.04 chart is divided into Two screens (24 , 25). The rows for which the data is fed are :-

General Manager , Deputy Manager , Finance Manager , Internal Manager
Bank Manager , Marketing Manager , Prod' Manager , Personel Manager
Training Manager , Others .

The 3.04h chart is divided into Four screens (26,27,28,29). The rows for which the data is fed are :-

Relation Officer , Training Officer , Store Keeper , Transport Manager ,
Office Manager , Branch Manager , Extension Officer, Statistical Officer
Purchase Officer , Matron , Forman , Lab Tech , Security Officer ,
Branch Supervisor , Techincal Officer , Others .

In all there are 16 rows and 20 columns . The data will be fed first for Eight rows i.e Relation officer till Statistical Officer for all the columns. The screen utilised are 26,27. Screen 26 Deals with Post Graduate till High School (With Qualification) and Screen 27 deals with the same rows but from High School (Without Qualification) till Primary Schools

Then the data will be fed for the remaining Eight rows i.e Purchase Officer till Others. The screen utilised are 28,29. Screen 28 Deals with Post Graduate till High School (With Qualification) and Screen 29 deals with the same rows but from High School (Without Qualification) till Primary Schools

The 3.04i chart is divided into Four screens (30,31,32,33). The rows for which the data is fed are :-

Book Keeper , Clerk , Steno / Typist , Cashier , Sales Representative ,
Receptionist , Record Keeper , Driver
Cleaner , Pumper , Watcher , Office Helper , Labourer , Doctor , Para
Medical , Others

In all there are 16 rows and 20 columns . The data will be fed first for Eight rows i.e Book Keeper till Driver for all the columns. The screen utilised are 30,31. Screen 30 Deals with Post Graduate till High School (With Qualification) and Screen 31 deals with the same rows but from High School (Without Qualification) till Primary Schools

Then the data will be fed for the remaining Eight rows i.e Cleaner till Others. The screen utilised are 32,33. Screen 32 Deals with Post Graduate till High School (With Qualification) and Screen 33 deals with the same rows but from High School (Without Qualification) till Primary Schools

Note : See Screen Section for Outputs

The Second module (i.e Printica) deals with the printing of information for either one country for a given year or selected countries under the three heads (Economic , Social & Co-operative)

DATE : 01.01.80 INTERNATIONAL COOPERATIVE ALLIANCE
PRINTING MENU

Individual Countries	Selected Countries	Return to Main
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Through this screen you would be in the position to pickup various options for Printing. The options can be selected one at a time either by taking the highlighted bar to the desired option & then pressing enter or by simply entering the first character of the option.

There are three options available in this menu. Individual Countries for printing of information of a particular year of one country , Selected Countries for printing of information of selected countries with selected options and suboptions and Return to Main is to come back to dos prompt.

Any of these of options can be selected by either placing the highlighted bar with the help of right or left arrow key or by simply entering (I) for Individual country (S) for selected country and (R) for returning.

On selecting the first option (i.e Individual) the following screen will appear . The movement here is possible through Up and Down arrow. If no option is required then by pressing an ESC key the user can move back to the main menu.

PRINTING MENU

Individual Countries	Selected Countries	Return to Main
----------------------	--------------------	----------------

Economic Conditions ✓
Social Conditions
Co-operative Movements

On selecting either Economic or social or Cooperative the following screen will appear asking for the country code and the year for which the printing is required . Help is available through the F1 key , which will display the name and the code of the countries already installed.

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM ICA REGIONAL OFFICE FOR ASIA AND THE PACIFIC , NEW DELHI

E C O N O M I C D A T A P R I N T I N G M O D U L E

Enter the Country Code : ()

Enter the Year : (0)

CCODE	COUNTRY NAME
12	SRI LANKA

ESC to Return .. F1 for Help

If the country code and year for which data is to be printed is present then the following screen will appear waiting for the user to confirm for the availability of the printer. Only if the printing is hooked with the machine then only the printing will commence otherwise message warning the user of non availability of printer will be displayed.

Esc to Cancel
Place The Printer At The Top Of Page
Press A Key When Ready

The Second option (ie. Selected countries) enables the user to print the information of selected countries with all or selected charts , with all row or selected rows and with all or selected columns. On selecting this option the following screen will appear.

DATE : 01.01.80 INTERNATIONAL COOPERATIVE ALLIANCE
PRINTING MENU

Individual Countries	Selected Countries	Return to Main
----------------------	--------------------	----------------

Economic Conditions Social Conditions Co-operative Movements
--

On selecting either Economic or Social or Cooperative , the screen with all countries installed is displayed and the user can select the countries by placing the highlighted bar on the option and pressing an Enter key. This screen works in like an OFF/ON switch. If the country was already selected (indicated by a tick mark) then pressing an Enter will de-select it (indicated by the tick mark not being displayed). In this manner Maximum 16 countries at time can be selected for printing. After Selecting the desired countries the user can return back with the help of the ESC key. If no country has been selected then the user remains on that option only .

DATE : 01.01.80 INTERNATIONAL COOPERATIVE ALLIANCE
PRINTING MENU

Individual Countries	Selected Countries	Return to Main
----------------------	--------------------	----------------

Economic Conditions Social Conditions Co-operative Movements
--

J SRI LANKA

If some countries have been selected then the following screen will appear asking the user of printing of all or Selected charts . Depending of upon the type of area selected the charts will be displayed for selection . ESC key will take back the user one step back.

DATE : 01.01.80 INTERNATIONAL COOPERATIVE ALLIANCE
PRINTING MENU

Individual Countries	Selected Countries	Return to Main
----------------------	--------------------	----------------

Economic Conditions Social Conditions Co-operative Movements
--

All Charts Selected Chart

In this menu either the user can print all charts or a particular chart only. From the Chart Selection menu the user can select only one chart by pressing the enter on the chart number after placing the highlighted bar on it. If no chart has been selected then the user remains on the same menu. If the user has selected All the charts then the submenus appearing after this will only allow the user to print All Rows and All Columns.

If the a particular chart has been selected then the next menu displayed is for selecting the rows for printing for the given chart. Either all the Rows or Selected Rows can be printed . If Selected Rows option is taken the following screen will appear showing the user the Rows available for this chart. The selection can be made in the same manner as done while selecting the countries. If no rows have been selected then the user remains on the same menu.

Individual Countries	Selected Countries	Return to Main
----------------------	--------------------	----------------

Economic Conditions Social Conditions Co-operative Movements
--

All Charts Selected Chart

All Row Entries Selected Row Entr

AGRICULTURE CONSUMERS FISHERIES THRIFT & CREDIT MARKETING ARTISAN/PRODUCER SCHOOL UNIVERSITY MEDICAL TRANSPORT DAIRY LABOUR HOUSING APEX UNIONS OTHERS
--

On selecting desired or all the Rows the menu asking the user to select the Columns is displayed . Selection procedure remains the same as described in the Rows Selection.

Once the selection procedure is completed the user is asked to enter the year for which the data is to be printed. On entering the year the programs checks for the availability of data for all the Selected options. In this procedure if any Countries data is not present then the user will be intimated about it and without having to reselect all the options again he can remove that country from the printing procedure by typing in a "Y" in response to the message. If the user enter a "N" then the programs returns back to the column menu and selection can be made again by going back one step up with the help of "ESC" key.

Economic Conditions
 Social Conditions
 Co-operative Movements

All Charts
 Selected Chart

All Row Entries
 Selected Row Entries

-----CHECKING
 All Column Ent
 Selected Col E | ENTER THE YEAR (1990)

DATA FOR SRI LANKA NOT AVAILABLE ? REMOVE IT (N)

If the checking test is cleared then the user will be asked whether a Detailed or a Summary report is required depending whether the selected chart has totals. If All charts were selected then this option will not appear and by default "Detailed" is assumed. Once the user selects this then the following screen appears displaying all the user selection and asking for confirmation .

CHART SELECTED : 1.04b

ROWS SELECTED

COUNTRIES
 SRI LANKA

 REPORT TYPE Detailed

LANDLESS 1.6 to 2.5 ha.	LESS THEN .5 ha. 2.6 to 3.5 ha.	.05 TO 1.5 ha 3.6 and above

COLUMNS SELECTED

No of Families		

IS THE SELECTED DATA OK (Y/N) (N)

A "Y" is response to the question will enable the user either to print the data on the printer or store the information in a file for Graphics purposes or returning back. For Option "G" the user will get the data stored in a file called "GRAPHICS" which can be used for making graphs out of the data saved. This File can be imported in Lotus by following the

steps :

/File Import Number Graphics

and after the data is displayed , manipulation can be made to the various headings and then the graphs can be made.

Once the file has been saved as Lotus file then it can also be imported into Harvard Graphics for better quality of graphs.

Output for (P)rinter , (G)raphics Or (E)xit (P)

Esc to Cancel

Place The Printer At The Top Of Page

Press A Key When Ready

17

SCREEN OUTPUTS
OF ECONOMIC
SECTION



HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 SCREEN 1 COUNTRY : SRI LANKA
 SECTION 01 : ECONOMIC CONDITION

2-> PHYSIOGRAPHY

- TOPO (

- WATER BODIES : SQ (0.00) LAND : SQ (0.00)

3-> CLIMATE - MEAN TEMPRATURE (0.00) C HUMIDITY :(0.00)

LAND OWNERSHIP :	LAND OWNERSHIP	LAND UTILISATION
:CATEGORY	NO.OF FAMILIES:	LAND USE NO. OF Hectares
GOVT = (0.00):		
	:LANDLESS : (0)	:Paddy cult - (0)
PVT = (0.00):	:BELOW .05 HA : (0)	:Vegetables - (0)
	:0.5 TO 1.5 ha : (0)	:Orchardes - (0)
COLL = (0.00):	:1.6 TO 2.5 ha : (0)	:Coconut - (0)
	:2.6 TO 3.5 ha : (0)	:Cash crops - (0)
	:3.6 & Above : (0)	:Spices - (0)
		:Grass - (0)
		:Forest - (0)
		:Desert - (0)
		:Barren land - (0)
		:Others - (0)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 SCREEN 2 COUNTRY : SRI LANKA
 SECTION 01 : ECONOMIC CONDITION

05 -> Livestock Production

Animals	No. of Farmers	Area ha.	Animals	No. of Farmer	Area ha.
1. Cow	(0)	(0)	5. Goat	(0)	(0)
2. Beef	(0)	(0)	6. Sheep	(0)	(0)
3. Poultry	(0)	(0)	7. Others	(0)	(0)
4. Pigs	(0)	(0)			

06-> Agro-Processing Indl Ownership

Type of Ind/Mach	Govt	Coop	Indl	Joint
1. Rice Mills	(0)	(0)	(0)	(0)
2. Canning	(0)	(0)	(0)	(0)
3. Oil Mills	(0)	(0)	(0)	(0)
4. Meat Processing Plants	(0)	(0)	(0)	(0)
5. Dairy Processing Plants	(0)	(0)	(0)	(0)
6. Tractors	(0)	(0)	(0)	(0)
7. Combine Harvestors	(0)	(0)	(0)	(0)
8. Laboratories	(0)	(0)	(0)	(0)
9. Reasearch Stations	(0)	(0)	(0)	(0)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

SCREEN 3

COUNTRY : SRI LANKA

SECTION 01 : ECONOMIC CONDITION

07-> Agriculture Exten Services			
- Guidance/extension workers :	(0)	
- Veterinary Surgeons :	(0)	
- Agricultural tech :	Soil :	(0) Geog : (0) Lab : (0)
- No. of Agronomists :	(0)	
- Skilled farm Labour :	(0)	
- Agri reseach off :	(0)	
08-> Fisheries			
- Persons in Fishing :	(0)	
- Fishing Boats :	(0)	Fishing Trawlers : (0)
- Ice Plants :	(0)	
09-> Adminstrative System			
a) Regions :	(0)	b) Provinces : (0) c) Districts : (0)
d) Divisions :	(0)	e) sub div's : (0) f) Villages : (0)
g) M-council :	(0)	h) Town cou'l : (0)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

SCREEN 4

COUNTRY : SRI LANKA

SECTION 01 : ECONOMIC CONDITION

10-> Roads		11-> Transport		12-> Telecommunications :		
Area Covered :	(0)	- Trains :	(0)	- Post off :	(0)	
Not Covered :	(0)	- Buses :	(0)	- Telegraph :	(0)	
		- Motor Cars :	(0)	- Telephone :	(0)	
		- Motor Cycle :	(0)	- Telexes :	(0)	
		- Bicycles :	(0)	- Fax :	(0)	
				- Radio Stat :	(0)	
				- Radio Set :	(0)	
				- TV Stat :	(0)	
				- TV Set :	(0)	
13-> Banking-> Govt : (0) Pvt : (0) Coop : (0) Rural : (0)						
14-> Insurance: Coverage						
Ownership	: Life	: General	: Marine	: Motor	: Group	: Fishing :
Government	: (0)	: (0)	: (0)	: (0)	: (0)	: (0) :
Cooperative	: (0)	: (0)	: (0)	: (0)	: (0)	: (0) :
Private	: (0)	: (0)	: (0)	: (0)	: (0)	: (0) :

15-> Marketing :			b) Retail outlets			c) Village Fairs		
a) Wholesale depots								
Govt	:	(0)	Govt	:	(0)	Govt	:	(0)
Coop	:	(0)	Coop	:	(0)	Coop	:	(0)
Private	:	(0)	Private	:	(0)	Private	:	(0)

16-> Foreign Trade :								
a) Govt-> Commd Imported :)		
Commd Exported :)		
b) Coop-> Commd Imported :)		
Commd Exported :)		
c) Pvt -> Commd Imported :)		
Commd Exported :)		
d) Balance of payment :			US\$ (0)					
e) Balance of Trade :			US\$ (0)					

1.17 -> GDP at mkt Price : US\$ (0)

1.18 -> Per Capita Income : US\$ (0)

1.19 -> GDP Growth Rate : (0.00)%

1.20 -> Consumer Price : (0.00)%

1.21 -> Human development index (0.00)

SCREEN OUTPUTS
OF SOCIAL SECTION



SCREEN 1

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 COUNTRY : SRI LANKA
 SECTION 02: SOCIAL CONDITION

1-> Population by Sex and Age Group			
Age group	Male		Female
0 - 4 years	(0)	(
5 - 9 years	(0)	(
10 - 15 years	(0)	(
16 - 24 years	(0)	(
25 - 34 years	(0)	(
35 - 44 years	(0)	(
45 - 59 years	(0)	(
60 and Above	(0)	(

b) Religion	Percentage	Ethnicity	Percentage
	(0.00)		(0.00)
	(0.00)		(0.00)
	(0.00)		(0.00)
	(0.00)		(0.00)
	(0.00)		(0.00)

SCREEN 2

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 COUNTRY : SRI LANKA
 SECTION 02: SOCIAL CONDITION

C) Population Growth Rate	:	(0.00)	%
D) Women's Fertility Rate	:	(0.00)	
E) Death Rate Per 1000 males	:	(0)	
Per 1000 Females	:	(0)	
F) Infant Mortality rate	:	(0)	
G) Household and Population by Type & Structure			
Type of Structure	Urban	Rural	National
	H/hold	Popul	H/hold
			Popul
Permanent	(0)	(0)	(0)
Semi Permanent	(0)	(0)	(0)
Temporary	(0)	(0)	(0)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

SCREEN 3

COUNTRY : SRI LANKA

SECTION 02: SOCIAL CONDITION

A) Employed persons 15 years & above by Status & Sex :

Status in Employment	Urban		Rural		National	
	Male	Female	Male	Female	Male	Female
All Employed	(0)	(0)	(0)	(0)	(0)	(0)
Self Employed	(0)	(0)	(0)	(0)	(0)	(0)
Employees	(0)	(0)	(0)	(0)	(0)	(0)
Daily labour	(0)	(0)	(0)	(0)	(0)	(0)
Unpaid labour	(0)	(0)	(0)	(0)	(0)	(0)
Not Reported	(0)	(0)	(0)	(0)	(0)	(0)

B) Unemployment rate :

Age Group	Urban		Rural		National	
	Male	Female	Male	Female	Male	Female
0 - 19 years	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
0 - 29 years	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
0 - 39 years	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
0 & Above	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

SCREEN 4

COUNTRY : SRI LANKA

SECTION 02: SOCIAL CONDITION

C) Unemployed Rate By Age Group & Sex :

Levels of Education	Urban		Rural		National	
	Male	Female	Male	Female	Male	Female
No Education	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
Primary Educ	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
Secondary Educ	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
Higher Second.	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
Graduates	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
Post Graduates	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)

B) Average wages by type of job and Sex :

Type of Job	Avg monthly wage in US\$	
	Male	Female
Unskilled labour	(0)	(0)
Skilled labour	(0)	(0)
office workers	(0)	(0)
Professional/Technical services	(0)	(0)
Administrative Services	(0)	(0)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

SCREEN 7

COUNTRY : SRI LANKA

SECTION 02: SOCIAL CONDITION

E) No.& proportion of Popu below recommended calories inkake & poverty line

Residence	Absolute No. of poor(millions)	% of Population
Rural	(0.00)	(0.00)
Urban	(0.00)	(0.00)

2.05 Welfare

- a) No. of Homes for aged : (0)
- b) No. of Homes for Physically & mentally handicaped : (0)
- c) No. of Creches : (0)
- d) NO. of Childcare centres : (0)
- e) No. of Maternity homes and mother care centres : (0)
- f) No. of Probation houses for socially deprived : (0)
- g) No. of Welfare workers/counsellors : (0)
- h) No. of Family health workers : (0)
- i) No. of Community centres : (0)

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

SCREEN 7

COUNTRY : SRI LANKA

SECTION 02: SOCIAL CONDITION

E) No.& proportion of Popu below recommended calories inkake & poverty line

Residence	Absolute No. of poor(millions)	% of Population
Rural	(0.00)	(0.00)
Urban	(0.00)	(0.00)

2.05 Welfare

- a) No. of Homes for aged : (0)
- b) No. of Homes for Physically & mentally handicaped : (0)
- c) No. of Creches : (0)
- d) NO. of Childcare centres : (0)
- e) No. of Maternity homes and mother care centres : (0)
- f) No. of Probation houses for socially deprived : (0)
- g) No. of Welfare workers/counsellors : (0)
- h) No. of Family health workers : (0)
- i) No. of Community centres : (0)

PgDn for Next Screen Pgup for Previous
Ctrl W for Save & Done

SCREEN OUTPUTS
OF CO-OPERATIVE
SECTION



Types of Cooperatives	No.	Male	Female
1. Agricultural	(0)	(0.00)	(0.00)
2. Consumers	(0)	(0.00)	(0.00)
3. Fisheries	(0)	(0.00)	(0.00)
4. Thrift and Credit	(0)	(0.00)	(0.00)
5. Marketing	(0)	(0.00)	(0.00)
6. Artisans/Producers	(0)	(0.00)	(0.00)
7. School	(0)	(0.00)	(0.00)
8. University	(0)	(0.00)	(0.00)
9. Medical	(0)	(0.00)	(0.00)
10. Transport	(0)	(0.00)	(0.00)
11. Dairy	(0)	(0.00)	(0.00)
12. Labour	(0)	(0.00)	(0.00)
13. Housing	(0)	(0.00)	(0.00)
14. Apex unions	(0)	(0.00)	(0.00)
15. Others	(0)	(0.00)	(0.00)

Types	ANNUAL		SHARE		LOANS	
	Turnover US\$	Capital US\$	Deposit US\$	OD US\$	PF/loss US\$	
Multi*P	(0)	(0)	(0)	(0)	(0)	
Agricul	(0)	(0)	(0)	(0)	(0)	
Consumer	(0)	(0)	(0)	(0)	(0)	
Fisher	(0)	(0)	(0)	(0)	(0)	
Thrift	(0)	(0)	(0)	(0)	(0)	
Market'g	(0)	(0)	(0)	(0)	(0)	
Artisans	(0)	(0)	(0)	(0)	(0)	
School	(0)	(0)	(0)	(0)	(0)	
Univ	(0)	(0)	(0)	(0)	(0)	
Medical	(0)	(0)	(0)	(0)	(0)	
rans	(0)	(0)	(0)	(0)	(0)	
Dairy	(0)	(0)	(0)	(0)	(0)	
Labour	(0)	(0)	(0)	(0)	(0)	
Housing	(0)	(0)	(0)	(0)	(0)	
Apex	(0)	(0)	(0)	(0)	(0)	
Others	(0)	(0)	(0)	(0)	(0)	

Screen 3 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 A) Membership By Age Groups & Sex For : SRI LANKA

Age Group	Male	Female
Under 18 years	(0)	(0)
19 - 35 years	(0)	(0)
36 - 35 years	(0)	(0)
56 - 65 years	(0)	(0)
66 and above	(0)	(0)

B) Committee Member by Type of Coops , Age & Sex

Type	Avg Age	Male	Female	Type	Age	Male	Female
Multi*P	(0)	(0)	(0)	Univ	(0)	(0)	(0)
Agricult	(0)	(0)	(0)	Medic	(0)	(0)	(0)
Consumer	(0)	(0)	(0)	Trans	(0)	(0)	(0)
Fisher	(0)	(0)	(0)	Dairy	(0)	(0)	(0)
Thrift	(0)	(0)	(0)	Labour	(0)	(0)	(0)
Market'g	(0)	(0)	(0)	House	(0)	(0)	(0)
Artisans	(0)	(0)	(0)	Other	(0)	(0)	(0)
School	(0)	(0)	(0)	Apex	(0)	(0)	(0)

Screen 4 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 C) Total No. Of Employees By Level & Sex : For : SRI LANKA

	Managerial level				Supervisory level				Operational Level			
	Permanent		Temporary		Permanent		Temporary		Permanent		Temporary	
	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
1. Multipurpose Coops :					0							
	0	0	0	0	0	0	0	0	0	0	0	0
2. Agriculture Coops :					0							
	0	0	0	0	0	0	0	0	0	0	0	0
3. Consumers Coops :					0							
	0	0	0	0	0	0	0	0	0	0	0	0
4. Fisheries Coops :					0							
	0	0	0	0	0	0	0	0	0	0	0	0

Screen 5 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 C) Total No. Of Employees By Level & Sex : For : SRI LANKA

Managerial level				Supervisory level				Operational Level			
Permanent		Temporary		Permanent		Temporary		Permanent		Temporary	
Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
5. Thrift & Cr		Coops ::		0							
0	0	0	0	0	0	0	0	0	0	0	0
6. Marketing		Coops ::		0							
0	0	0	0	0	0	0	0	0	0	0	0
7. Artisans		Coops ::		0							
0	0	0	0	0	0	0	0	0	0	0	0
8. School		Coops ::		0							
0	0	0	0	0	0	0	0	0	0	0	0

Screen 6 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 C) Total No. Of Employees By Level & Sex : For : SRI LANKA

Managerial level				Supervisory level				Operational Level			
Permanent		Temporary		Permanent		Temporary		Permanent		Temporary	
Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
9. University		Coops :		0							
0	0	0	0	0	0	0	0	0	0	0	0
10 Medical		Coops :		0							
0	0	0	0	0	0	0	0	0	0	0	0
11 Transport		Coops :		0							
0	0	0	0	0	0	0	0	0	0	0	0
12 Dairy		Coops :		0							
0	0	0	0	0	0	0	0	0	0	0	0

	Managerial level				Supervisory level				Operational Level			
	Permanent		Temporary		Permanent		Temporary		Permanent		Temporary	
	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
13 Labour			Coops	:	0							
	0	0	0	0	0	0	0	0	0	0	0	0
14 Housing			Coops	:	0							
	0	0	0	0	0	0	0	0	0	0	0	0
15 Others			Coops	:	0							
	0	0	0	0	0	0	0	0	0	0	0	0
16 Apex			Coops	:	0							
	0	0	0	0	0	0	0	0	0	0	0	0

Post	MULTIPURPOSE		AGRICULTURE		CONSUMER		FISHER'S	
	Male	Female	Male	Female	Male	Female	Male	Female
1. General Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
2. Deputy Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
3. Finance Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
4. Internal Auditor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
5. Bank Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
6. Marketing Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
7. Product'n Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
8. Personel Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
9. Training Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
10. Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	CREDIT		MARKETING		ARTISIANS		SCHOOLS	
	Male	Female	Male	Female	Male	Female	Male	Female
1. General Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
2. Deputy Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
3. Finance Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
4. Internal Auditor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
5. Bank Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
6. Marketing Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
7. Product'n Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
8. Personel Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
9. Training Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
10. Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	UNIVERISTY		MEDICAL		TRANSPORT		DAIRY	
	Male	Female	Male	Female	Male	Female	Male	Female
1. General Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
2. Deputy Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
3. Finance Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
4. Internal Auditor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
5. Bank Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
6. Marketing Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
7. Product'n Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
8. Personel Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
9. Training Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
10.Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	LABOUR		HOUSING		OTHERS		APEX	
	Male	Female	Male	Female	Male	Female	Male	Female
1. General Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
2. Deputy Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
3. Finance Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
4. Internal Auditor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
5. Bank Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
6. Marketing Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
7. Product'n Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
8. Personel Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
9. Training Manager	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
10.Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	MULTIPURPOSE		AGRICULTURE		CONSUMER		FISHER'S		CREDIT	
	Male	Female	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Relation Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Training Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Store Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Trans Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Office Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Man	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Exten Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Stat Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	MARKETING		ARTISIANS		SCHOOLS		UNIVERSITY		MEDICAL	
	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Relation Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Training Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Store Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Trans Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Office Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Man	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Exten Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Stat Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Screen 14 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 E) Supervisory Employees By Sex : For : SRI LANKA

Post	TRANSPORT		LABOUR		HOUSING		DAIRY		OTHERS		APEX	
	Male	Fem	M	F	Male	Fem	Male	Fem	M	F	Male	Fem
Relation Off	0	0	0	0	0	0	0	0	0	0	0	0
Training Off	0	0	0	0	0	0	0	0	0	0	0	0
Store Keeper	0	0	0	0	0	0	0	0	0	0	0	0
Trans Mang	0	0	0	0	0	0	0	0	0	0	0	0
Office Mang	0	0	0	0	0	0	0	0	0	0	0	0
Branch Man	0	0	0	0	0	0	0	0	0	0	0	0
Exten Off'r	0	0	0	0	0	0	0	0	0	0	0	0
Stat Off'r	0	0	0	0	0	0	0	0	0	0	0	0

Screen 15 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 E) Supervisory Employees By Sex : For : SRI LANKA

Post	MULTIPURPOSE		AGRICULTURE		CONSUMER		FISHER'S		CREDIT	
	Male	Female	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Purchase Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Matron	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Forman	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Lab Tech.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Security Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Sup.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Tech. Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Others's	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

E) Supervisory Employees By Sex ::

For : SRI LANKA

Post	MARKETING		ARTISIAN'S		SCHOOLS		UNIVERSITY		MEDICAL	
	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Purchase Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Matron	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Forman	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Lab Tech.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Security Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Sup.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Tech. Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Others's	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

E) Supervisory Employees By Sex ::

For : SRI LANKA

Post	TRANSPORT		LABOUR		HOUSING		DAIRY		OTHERS		APEX	
	Male	Fem	M	F	Male	Fem	Male	Fem	M	F	Male	Fem
Purchase Off	0	0	0	0	0	0	0	0	0	0	0	0
Matron	0	0	0	0	0	0	0	0	0	0	0	0
Forman	0	0	0	0	0	0	0	0	0	0	0	0
Lab Tech.	0	0	0	0	0	0	0	0	0	0	0	0
Security Off	0	0	0	0	0	0	0	0	0	0	0	0
Branch Sup.	0	0	0	0	0	0	0	0	0	0	0	0
Tech. Off'r	0	0	0	0	0	0	0	0	0	0	0	0
Other's	0	0	0	0	0	0	0	0	0	0	0	0

Screen 18 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 F) Operational Level Employees By Sex : For : SRI LANKA

Post	MULTIPURPOSE		AGRICULTURE		CONSUMER		FISHER'S		CREDIT	
	Male	Female	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Book Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Clerk	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Typist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Cashier	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Sales Rep	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Receptionist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Record Keep	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Driver	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Screen 19 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 F) Operational Level Employees by Sex : For : SRI LANKA

Post	MARKETING		ARTISIAN'S		SCHOOLS		UNIVERSITY		MEDICAL	
	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Book Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Clerk	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Steno/Typist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Cashier	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Sales Rep	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Receptionist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Record Keep	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Driver	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Screen 20

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

F) Operational Level Employees By Sex :

For : SRI LANKA

Post	TRANSPORT		LABOUR		HOUSING		DAIRY		OTHERS		APEX	
	Male	Fem	M	F	Male	Fem	Male	Fem	M	F	Male	Fem
Book Keeper	0	0	0	0	0	0	0	0	0	0	0	0
Clerk	0	0	0	0	0	0	0	0	0	0	0	0
Steno/Typist	0	0	0	0	0	0	0	0	0	0	0	0
Cashier	0	0	0	0	0	0	0	0	0	0	0	0
Sales Rep	0	0	0	0	0	0	0	0	0	0	0	0
Receptionist	0	0	0	0	0	0	0	0	0	0	0	0
Record Keep	0	0	0	0	0	0	0	0	0	0	0	0
Driver	0	0	0	0	0	0	0	0	0	0	0	0

Screen 21

HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM

F) Operational Level Employees By Sex :

For : SRI LANKA

Post	MULTIPURPOSE		AGRICULTURE		CONSUMER		FISHER'S		CREDIT	
	Male	Female	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Cleaner	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Pumper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Watcher	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Office Helper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Labourer	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Doctor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Para Medical	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	MARKETING		ARTISIAN		SCHOOLS		UNIVERSITY		MEDICAL	
	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem
Cleaner	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Pumper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Watcher	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Office Helper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Labourer	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Doctor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Para Medical	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Post	TRANSPORT		LABOUR		HOUSING		DAIRY		OTHERS		APEX	
	Male	Fem	M	F	Male	Fem	Male	Fem	M	F	Male	Fem
Cleaner	0	0	0	0	0	0	0	0	0	0	0	0
Pumper	0	0	0	0	0	0	0	0	0	0	0	0
Watcher	0	0	0	0	0	0	0	0	0	0	0	0
Office Helper	0	0	0	0	0	0	0	0	0	0	0	0
Labourer	0	0	0	0	0	0	0	0	0	0	0	0
Doctor	0	0	0	0	0	0	0	0	0	0	0	0
Para Medical	0	0	0	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0	0	0	0	0

SCREEN 24 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 G) Managerial Level Employees By Post & Training For : SRI LANKA

Post	POST GRADUATE				GRADUATE				HIGH SCHOOL	
	With Quali		Without Quali		With Quali		Without Quali		With Quali	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
General	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Deputy	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Finance	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Auditor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Bank	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Market*	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Prod'n	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Personl	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Train'g	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Other	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

SCREEN 25 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 G) Managerial Level Employees By Post & Training For : SRI LANKA

Post	HIGH SCHOOL		SECONDARY SCHOOL				PRIMARY SCHOOL			
	W'out Quali		With Quali		Without Q		With Quali		Without Q	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
General	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Deputy	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Finance	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Auditor	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Bank	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Market*	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Prod'n	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Personl	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Train'g	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Other	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

SCREEN 26 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
H) Supervisory Emplayees By Post & Training For : SRI LANKA

Post	POST GRADUATE				GRADUATE				HIGH SCHOOL	
	With Quali		Without Q		With Quali		Without Q		With Quali	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Relation Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Training Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Store Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Trans Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Office Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Man	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Exten Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Stat Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

SCREEN 27 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
H) Supervisory Emplayees By Post & Training For : SRI LANKA

Post	HIGH SCHOOL		SECONDARY SCHOOL				PRIMARY SCHOOL			
	W'out	Quali	With Quali		Without Q		With Quali		Without Q	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Relation Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Training Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Store Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Trans Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Office Mang	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Man	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Exten Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Stat Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

SCREEN 28 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
H) Supervisory Emplayees By Post & Training For : SRI LANKA

Post	POST GRADUATE				GRADUATE				HIGH SCHOOL	
	With Quali		Without Q		With Quali		Without Q		With Quali	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Purchase Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Matron	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Forman	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Lab Tech.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Security Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Sup.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Tech. Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Others	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

SCREEN 29 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
H) Supervisory Emplayees By Post & Training For : SRI LANKA

Post	HIGH SCHOOL		SECONDARY SCHOOL				PRIMARY SCHOOL			
	W'out Quali		With Quali		Without Q		With Quali		Without Q	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Purchase Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Matron	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Forman	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Lab Tech.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Security Off	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Branch Sup.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Tech. Off'r	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Others										

SCREEN 30 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 I) Operational Empolyees By Post & Training For : SRI LANKA

Post	POST GRADUATE				GRADUATE				HIGH SCHOOL	
	With Quali		W'out Quali		With Quali		W'out Quali		With Quali	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Book Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Clerk	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Steno/Typist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Cashier	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Sales Rep.	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Receptionist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Record Keep	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Driver	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)

SCREEN 31 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 I) Operational Empolyees By Post & Training For : SRI LANKA

Post	HIGH SCHOOL		SECONDARY SCHOOL				PRIMARY SCHOOL			
	W'out Quali		With Quali		Without Q		With Quali		Without Q	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Book Keeper	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Clerk	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Steno/Typist	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Cashier										
Sales Rep.										
Receptionist										
Record Keep										
Driver										

SCREEN 32 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 I) Operational Employees By Post & Training For : SRI LANKA

Post	POST GRADUATE				GRADUATE				HIGH SCHOOL	
	With Quali		W'out Quali		With Quali		W'out Quali		With Quali	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Cleaner	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Pumper	(0)	(0)	(0)	(0)						
Watcher										
Office Help										
Labourer										
Doctor										
Para Medical										
Others										

SCREEN 33 HUMAN RESOURCE DEVELOPMENT INFORMATION SYSTEM
 I) Operational Employees By Post & Training For : SRI LANKA

Post	HIGH SCHOOL		SECONDARY SCHOOL				PRIMARY SCHOOL			
	W'out Quali		With Quali		Without Q		With Quali		Without Q	
	TR	UNT	TR	UNT	TR	UNT	TR	UNT	TR	UNT
Cleaner	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)		
Pumper										
atcher										
Office Help										
Labourer										
Doctor										
Para Medical										
Others										

LEVEL	No. Of Times Staff Turned in No. of Societies Anually					
	ONCE	TWICE	3 TIMES	4 TIMES	5 TIMES	OVER 5
Managerial level	(0)	(0)	(0)	(0)	(0)	(0)
Supervisory level	(0)	(0)	(0)	(0)	(0)	(0)
Operational level	(0)	(0)	(0)	(0)	(0)	(0)

3.05-> Co-operative Training System

- a) No. Of National level Training Institutes : (0)
- b) No. Of Regional level Training Institutes : (0)
- c) No. Of District level Training Institutes : (0)
- d) No. Of Village level Training Institutes : (0)

SUBJECT	STATUS		NO		SUBJECT	STATUS		NO	
	FULL	PART	AVAIL	REQ.		FULL	PART	AVIL	REQ
Cooperation	(0)	(0)	(0)	(0)	Curr Dev.	(0)	(0)	(0)	(0)
General Man	(0)	(0)	(0)	(0)	Training	(0)	(0)	(0)	(0)
Financial Man	(0)	(0)	(0)	(0)	Audio aids	(0)	(0)	(0)	(0)
Personnel Man	(0)	(0)	(0)	(0)	Economics	(0)	(0)	(0)	(0)
Law	(0)	(0)	(0)	(0)	Psychology	(0)	(0)	(0)	(0)
Auditing	(0)	(0)	(0)	(0)	Sociology	(0)	(0)	(0)	(0)
Accounts	(0)	(0)	(0)	(0)					

) Qualifications of the present trainers & Qualification required :

SUBJECT	With Relevant		W'out	SUBJECT	With Relevant		W'out
	Degree	Quali			Degree	Quali	
Cooperation	(0)	(0)	(0)	Curr. Dev.	(0)	(0)	(0)
General Man	(0)	(0)	(0)	Training	(0)	(0)	(0)
Financial Man	(0)	(0)	(0)	Audio aids	(0)	(0)	(0)
Personnel Man	(0)	(0)	(0)	Economics	(0)	(0)	(0)
Law	(0)	(0)	(0)	Psychology	(0)	(0)	(0)
Auditing	(0)	(0)	(0)	Sociology	(0)	(0)	(0)
Accounts	(0)	(0)	(0)				

Institute	Class Rooms	Black Board	White board	O/H Proj.	Film Proj.	Slide Proj.	Video Equip	Audio Equip	Computers	Camera Photo/Roneo
National	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	()
Regional	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	()
District	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	()
Village	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	()

H) No of Village level Extension Workers/ Co-operative development Officers

	Govt. Employees	Co-operative Employees
Trained	(0)	(0)
Un Trained	(0)	(0)

I) Co-operative Publications

Type	Village	District	Regional	National	Inter National
News Bulletins	(0)	(0)	(0)	(0)	(0)
Journals	(0)	(0)	(0)	(0)	(0)
Newspaper	(0)	(0)	(0)	(0)	(0)
Research Studies	(0)	(0)	(0)	(0)	(0)