

ICA 01423

334:061.25

CD

236578
13-4-2016

ICA Library



2016-04-13



International
Co-operative
Alliance
Asia and Pacific



DEKOPIN

ICA Asia and Pacific 11th Regional Assembly & 8th Co-operative Forum Committee Meetings and Events

THEME

Co-operatives Build a Sustainable Society

15-20, September 2014

**Bali International Convention Centre,
Bali, Indonesia**





Invitation from the President of ICA-AP

I am pleased to extend my cordial invitation to all our member co-operators, leaders, government officials, representatives of the international agencies and stakeholders and especially to women and youth to participate in the 11th ICA-AP Regional Assembly, 8th Co-operative Forum and events held by the sectoral and thematic committees in Bali from 15-20 September 2014!

Thanks to UN IYC-2012, in past couple of years, the spot light of global attention has been fixed on co-operatives due to economic crises by failure of commercial model of business.

This is the time for co-operatives to emerge as alternative to profit driven business and join hands with ICA in positioning co-operatives as "builders of sustainability".

The ICA Blueprint for a Co-operative Decade clearly explains our stake as agents of sustainable development and emphasises on collection and publicity of data on various aspects of coop business. Therefore, the deliberations during the week long events will be focused on the theme: "*Co-operatives build a sustainable society*".

Experts have been invited to discuss how this claim can be taken to next level of ensuring a place for coops in the national government's delivery of development programs and be integrated in the UN system for achieving the post MDG-2015 Sustainable Development Goals.

In spite of various challenges, the co-operative institutions in the region have been delivering services to a vast and diverse member base and have kept the community going even during worst crises such as natural disasters, war and economic recessions.

We will ensure that your stay in beautiful Bali will be enriched with invaluable information sharing and great networking opportunity with various incredible coop businesses and co-operators.

Let's come together to celebrate the great 'Spirit of Cooperation' in Bali!

LI CHUNSHENG



Welcome from the President of DEKOPIN

For the first time in history, the Indonesian Co-operatives will take the opportunity to host the 11th ICA Asia Pacific Regional Assembly and the 8th Asia Pacific Co-operative Forum 2014. Such a golden opportunity has certainly become an important momentum for Indonesian Co-operatives to strengthen their networking with the international co-operative movement, particularly those in the Asia Pacific region. DEKOPIN as a representative organization of all co-operative organizations in Indonesia would be very honored and proud.

Co-operatives in Indonesia have been in existence for over a century since they were introduced by the Dutch colonial officers at the end of the 19th century. Two years after the Indonesian Independence day, precisely on 12th July 1947, the co-operative movement at the First Congress declared the establishment of national co-operative organization that is now known as DEKOPIN (the Indonesian Co-operative Council). DEKOPIN's 203,000 plus co-operative societies come from all over Indonesia.

Similar to other developing countries, the phenomena of co-operative development in Indonesia since its introduction has been an instrument by the government to empower people and bring economic improvement and raise welfare of society in a just and equal manner with the goal of reducing poverty. As self reliant enterprises, co-operatives add value and benefits for its members, and contribute significantly in the development of national economy. Through Co-operatives, millions of people gain access to many services, meet their economic

needs, strengthen the social capital within the community, explore more cultural expression and enhance interaction among its members.

On this occasion, DEKOPIN expresses high appreciation to the ICA Asia and Pacific which has given the opportunity for the Indonesian co-operative movement through DEKOPIN to host the 11th ICA-AP Regional Assembly and the 8th Asia Pacific Co-operative Forum. DEKOPIN will make every effort to make these programs a success by facilitating and welcoming the co-operative leaders, resource persons, participants and observers from different parts of the world.

In line with the Regional Assembly theme: "Co-operatives build a sustainable society", Indonesia which is known as 'lungs of the earth' with the potential of huge natural resources, has a strategic position to the achievement of sustainable development. Co-operatives in Indonesia and other parts of the world, as a model of democratic business enterprises, will be more successful if they are able to optimize the natural resources for social justice and welfare.

Bali Island is the famous tourist destination in the world. We have chosen BICC as the venue for this forum in order to offer the best facilities for this event. Finally, on behalf of the host country, I welcome you and hope that the ICA-AP Assembly and its related meetings will take place successfully. Please enjoy the beautiful island of Bali.

Thankyou.

H. AM. NURDIN HALID

The 11th ICA-AP Regional Assembly

Theme: “Co-operatives Build a Sustainable Society”

19 September 2014, Bali, Indonesia

The biennial Regional Assembly, represented by all members directly, is the highest authority of the ICA Asia and Pacific (ICA-AP). The Regional Assembly is a central policy making and representative body that brings together all members and provides them a platform to discuss multiple issues concerning development and growth of co-operatives as well as the opportunity to network and form bilateral and multilateral alliances for mutual benefit. The Regional Assembly plays a vital role in strengthening the democratic governance process of co-operatives by building consensus on issues and passes the agenda after discussion and to the satisfaction of all members.

The first Regional Assembly was held in 1995 in New Delhi, India and the great tradition is in place since then. The ICA-AP member base has grown many folds since the first meeting and now has delegates from 80 member co-operatives across 25 countries representing more than 500 million individual members and their communities.

The Regional Assembly encompasses the COOP Forum and various events organised by the regional committees.

The Theme :

In order to take forward the implementation of ICA Blueprint for a Co-operative Decade, and to achieve the ICA goal of positioning co-operatives as ‘Builders of Sustainability,’ the overall theme of the 11th Regional Assembly is:

“CO-OPERATIVES BUILD A SUSTAINABLE SOCIETY”

The theme was chosen in the context of ICA-ILO initiatives to position co-operatives as “Builder of Sustainability” to impress upon the United Nations to formally recognise the role of co-operatives in the realisation of sustainable development.

ICA-AP Regional Board Meeting and Committee Meetings

The Regional Board meeting and Committee meetings will be held prior to the Regional Assembly on 16 and 17 September, 2014 in the pages that follow.

The ICA-AP has constituted sectoral and thematic committees to deliver effective member services in all sectors of the co-operative business and also to address critical issues of concern such as enhancing participation of women and inclusion of youth, human resource development for good governance and promoting research, studies and innovation for sustainability and growth.

Generally, all committees hold their general meeting and workshops, forums and seminars in conjunction with the Regional Assembly. The Chairpersons of the respective Committees present their report at the Regional Assembly for approval.

The following Committees will have their meetings and events.

1. ICA-AP Committee on Credit & Banking
2. ICA-AP Committee on Agriculture
3. ICA-AP Committee on Co-operative Research
4. ICA-AP Committee on Youth Co-operation
5. ICA-AP Committee on Women
6. ICA-AP Committee on Human Resource Development
7. ICA-AP Committee on Consumer
8. ICA-AP Committee on University/Campus Co-operatives
9. ICA-AP Committee on Forestry

8th ICA-AP Co-operative Forum

The 8th ICA-AP Co-operative Forum, on the theme: “Co-operatives for Sustainable Development in Asia Pacific”, will be held on 18 September 2014 and the resolutions/recommendations of the Forum will be presented at the Regional Assembly for adoption.

Joint Opening Ceremony

11th Regional Assembly and 8th ICA-AP Co-operative Forum

The joint opening of the Regional Assembly and the Co-operative Forum will be held on 18 September 2014 at the Bali International Convention Centre (BICC), Nusa Dua in Bali, Indonesia.

Schedule of 11th ICA-AP Regional Assembly & Related Events Bali International Convention Centre (BICC), Indonesia

15-20 September 2014

Date	Time	Event	Venue	Persons
15 Sept 2014	1400 – 1900	Registration	BICC Lobby	
16-18 Sept '14	0830 - 1900			
16 Sept 2014	0900 – 1230	ICA AP Regional Board Meeting	Surabaya Room	30
	1400 – 1700	ACO Council Meeting		20
	0900 – 1230	Agriculture Committee Meeting	Bandung Room	30
	0900 – 1230	ICFO Global General Assembly	Manado Room	30
	0900 – 1230	Research Conference/Committee	Medan Room	50
	1400 – 1730	Credit & Banking Committee	Manado Room	30
	1400 – 1730	Women Committee Meeting	Bandung Room	30
17 Sept 2014	0900 – 1230	HRD Committee Meeting	Surabaya Room	35
	0900 – 1230	Youth Committee Meeting	Jasmine Room	20
	0900 – 1230	Forestry Committee Meeting	Lotus Room	10
	0900 – 1730	ICAO Conference and General Meeting	Nusantara1 Room	60
	0900 – 1730	Women's Forum	Medan Room	50
	0900 – 1730	Consumer Committee Meeting and Seminar	Bandung Room	40
	1400 – 1730	University/Campus Co-op Committee	Surabaya	35
	1900 – 2100	Welcome Dinner	Outside Restaurant	350
18 Sept 2014	0900 – 1100	Joint Opening Ceremony Welcome Remarks DEKOPIN President President ICA-AP President ICA Honorable Co-operative Minister Appreciation Remarks from Regional Director Keynote Speech	Nusantara Ballroom	500
	1100 – 1700	8 th Co-operative Forum	Nusantara Ballroom	300
19 Sept 2014	0900 – 1600	11 th ICA-AP Regional Assembly	Nusantara Ballroom	300
	1900 – 2030	Farewell Dinner hosted by ICA-AP	Exhibition Gallery	
20 Sept 2014	0900 – 1600	Study Visit to Local Co-operative	Nusa Dua	250
		Visit turtle Conservation and release baby turtles	Serangan Island	
		Visit Subak Agriculture Museum	Tabanan	
		Lunch		
		Visit Agriculture Cooperative Visit Taman Ayun Garden		
21 Sept 2014		Departure		

ICA-AP REGIONAL BOARD MEETING
 16 September, 2014, BICC, Bali, Indonesia
Facilitator : Mr. Balasubramanian (Balu) G. Iyer, Regional Director

Time & Room	0900-1230, Surabaya Room
------------------------	---------------------------------

ICA-AP Committee on Agriculture
 0900-1230 Hrs, 16 September, 2014, (Medan Room) BICC, Bali, Indonesia

Facilitator/Secretary: A.K. Taneja, ICA-AP

TIME (Hrs)	AGENDA	RESOURCE PERSON
0900-1230	<ol style="list-style-type: none"> Welcome by the Chairman & welcome by the host organization; Approval of Agenda; - O.K. Confirmation of the Minutes of the last meeting; - O.K. Approval of Membership of the Nepal Agricultural Cooperative Central Federation Limited (NACCFL). - Presentation of Country Reports depicting the present status of Agriculture Cooperatives in Members' countries; Plan of Activities for the next two years - Date and venue for the next meeting - Any other matter with permission of Chair. 	<p><i>China</i></p> <p><i>→ 20 → 9x</i></p> <p><i>Rasmita</i></p> <p><i>- Dairy Coop. in Indonesia</i></p> <p><i>- Nepal Coop Report</i></p> <p><i>- Malaysia</i></p> <p><i>- Palestine</i></p>

9th ICA Asia-Pacific Co-operative Research Conference
 0800 – 1730 Hrs, 16 September 2014, (Medan Room), BICC, Bali, Indonesia

Facilitator/Secretary: A.K. Taneja, ICA-AP

TIME (Hrs)	AGENDA	RESOURCE PERSON
0800-0900	Registration	
0900-0930	Inauguration - Welcome Address by Dr. G.N. Saxena, Chair of ICA-AP Research Committee - From Kobe to Bali: Some reflections on Co-op Studies by Mr. Akira Kurimoto, Vice Chair of ICA Research Committee, Asia-Pacific	
0930-1030	Keynote Lecture: Cooperative Organizations as an Engine of Equitable Rural Economic Development.	Prof. M. Altman, Victoria University of Wellington, NZ
1010-1030	Introduction to the Conference Theme	Prof. Y. Dongre, Mysore University, India.
1030-1100	Break	

1100-1200	Presentation of Papers	
1200-1300	Lunch	
1300-1500	Presentation of Papers contd..	
1500-1530	Tea Break	
1530-1630	Presentation of Papers contd..	
1630-1700	Plenary/Closing of the Conference	
1700-1730	Meeting of the Research Committee <ul style="list-style-type: none"> - Welcome note by Dr. G.N. Saxena, Chairman, Research Committee; - Confirmation of Agenda; - Confirmation of Members List; - Confirmation of the Minutes of previous meeting; - Review of Activities for 2013-2014; - Plan of activities for the ensuing period; - Any other matter with permission of Chair; - Closing. 	

**12th Meeting of ICA AP committee on Credit & Banking, Asia Pacific
&**

Seminar - “Capitalisation – Challenges for Co-operative Banks”

1400 – 1730 Hrs, 16 September 2014, (Manado Room), BICC, Bali Indonesia

Facilitator: K. Kukreja, ICA-AP

TIME (Hrs.)	AGENDA	RESOURCE PERSON
1400 - 1530	Welcome Address	
	Approval of the Agenda	
	Confirmation of the minutes of Kobe, Japan meeting 2012.	
	Brief presentation by members on “Current scenario of Coop Banking”	
	Suggestions, Discussion & Finalisation regarding programme to taken up in next two years	
1530 - 1730	Date and Venue of next meeting and Vote of Thanks	
	Seminar on Capitalisation – Challenges for Cooperative Banks	Mr. Robby Tulus Mr. B.D. Sharma
	Any other matter with permission of Chair	

Meeting of the ICA-AP Committee on Women
1400-1730 Hrs, 16 September 2014, (Bandung Room) BICC, Bali, Indonesia

Facilitator/Secretary: Mrs. Savitri Singh, ICA-AP

TIME (Hrs)	AGENDA	RESOURCE PERSON
1400-1730	Opening Welcome. Special Speech	Masako Shinbo, Chairperson Balu G. Iyer, Regional Director of ICA-AP
	1. Adoption of agenda 2. Confirmation of minutes of last meeting	Chairperson
	3. Action taken report since last meeting	Savitri Singh, Secretary to the Committee
Break		
	1. Ratification of name of <ul style="list-style-type: none"> i. Ms. Masako Shinbo as Chairperson ii. Ms. Maria Elena Canda Limocon as Vice Chair 2. Welcome of new members <ul style="list-style-type: none"> i. Ms. Keiko Okawara, replacing Ms. Shizuka Sera, Chairperson of the National Association of Women of Japan Agriculture Co-operatives group ii. Ms. Takemi Mori replacing Ms. RISEKO OKAMOTO President, National Association of FCA Women's Group Associations, Tokyo National Federation of Fisheries Co-operative Associations (JF ZENGYOREN) 3. Update on <i>“Resource Guide for Advanced Training of Co-operatives on Entrepreneurship Development of Women and Gender Equality”</i>	Savitri Singh
	4. Membership position: How to increase membership 5. Discussion and approval of Work Plan-2015 Following work plan is proposed: <ul style="list-style-type: none"> 1. Office Bearers meeting 2. Training of Trainers (TOT) 3. Workshop for enhancing the role of women in co-operative business 4. Publication of newsletter and activity report 6. Briefing about Regional Women Forum-2014 <ul style="list-style-type: none"> i. Theme, Program, Speakers ii. Discussion on possible recommendation and resolution of the Forum 	Members Savitri Singh

	<p>7. Reports from some members (a coop story/updates about gender mainstreaming activities/policy/law etc. in their coops/country, time, 10 minutes each)</p> <p>-----</p> <p>8. Any other matter with permission of Chair</p> <p>9. Time and place for the next meeting</p>	<ul style="list-style-type: none"> • Ms. Vandana Verma, India • Ms. Tran Thu Hang, Vietnam • Ms. Datuk Hajah Noraini Datuk Seri Panglima Haji Salleh, Malaysia • Ms. Takemi Mori , Japan <p>-----</p>
	Closing/ Vote of thanks	Chairperson/Savitri Singh

26th Meeting of the ICA-AP Committee on HRD 0900-1230 Hrs, 17 September, (Surabaya Room) BICC, Bali, Indonesia Facilitator/Secretary: K. Sethu Madhavan, ICA-AP		
TIME (Hrs)	AGENDA	RESOURCE PERSON
0900-1030	Opening Remarks Approval of Agenda Confirmation of minutes of the 25 th meeting Presentation on Status Report of GHRD Presentation of Country Reports Presentations on “Good Governance with Focus on HRD” Good Governance Issues and Challenges in Cooperatives HRD is Key to Good Governance Practices	Dr. Bhagwati Prasad, Chair Dr. Bhagwati Prasad Dr. Bhagwati Prasad Dr. Dinesh, CE, NCUI Committee Members Ms. Norbiha Kasmuri, Training Officer, CCM-Malaysia. Mr. Jose Romeo Ebron, Chairman, NATCCO-Philippines
1030-1100	Break	
1100 -1230	Coop Principles and Values are Basic to Good Governance in Cooperatives. Election of Chairperson and Vice Chairperson Discussion on the subject of next HRD seminar Any other matter with permission of Chair Date and Venue of the next meeting Vote of Thanks	K.K. Ravindran, MD, NCARDBF-India. Chairman Chairman Chairman Chairman

7th Annual Meeting of the ICA-AP Community on Youth Co-operation
0900-1230 Hrs, 17 September, 2014, (Jasmine Room), BICC, Bali, Indonesia

Facilitator/Secretary: P. Santosh Kumar, ICA-AP

TIME (Hrs)	AGENDA ITEM	RESOURCE PERSON
0900 - 1035	Meeting Registration for attendees (compulsory)	Volunteer Desk in Committee Room.
	Introduction Circulation of Agenda Adoption of Agenda	ICYC Members and Secretariat
	Opening Remarks by ICYC Office Bearers	Dr. Sukesh Zamwar, Chairperson; Mr. Ahsan Ali Thakur, Vice-Chairperson; Mr. Udaya Prabath, Vice-Chairperson; Mr. P. Santosh Kumar, Secretary
	Confirmation of Minutes of the 6 th Meeting and online meetings and Approval of New Members	ICYC Secretariat
	Information Session	Members
1035 - 1050	Networking Break	
1050 - 1230	Introduction to Financial Literacy & interaction among members, first reactions.	Presentation by Dr. Sukesh Zamwar on the credit business from Asia (Cases from ACCU). Session to be moderated by Mr. Ahsan Ali Thakur
	<u>Thematic Presentations</u>	
	1. Financial Co-operatives in Nepal. Case Study	Ms. Indira Panta
	2. Working of Campus Co-operatives in Malaysia	Representative from CCM
	3. Working of Campus Co-operatives by Youth in Indonesia	Ms. Indana Saramita Rachman
	Planning 1. Budget 2. Activity for 2015 3. Projects 4. Media	Chairperson, Board, Members
Any other item to be discussed. Venue for the next meeting.	ICYC Members	
Group Pictures	ICYC Members and Observers	

ICA-AP Committee on Forestry

0930-1230 Hrs, 17 September, 2014, (Lotus Room), BICC, Bali Indonesia

Facilitator/Secretary: A.K. Taneja, ICA-AP

TIME (Hrs)	AGENDA	RESOURCE PERSON
0930 - 1230	<ol style="list-style-type: none"> 1. Welcome by the Chairman, Forestry Committee 2. Approval of Agenda 3. Approval of Membership of the Forestry Committee 4. Discussion and ratification of the constitution of Forestry Committee 5. Presentation of Country Papers, stating the present status of Forestry and your "cooperatives' efforts for mitigating climate change" in your country. 6. Plan of Activities for the next two years 7. Date and venue for the next meeting 8. Any other matter with permission of Chair. 	

ICAO Conference and General Meeting

0900-1730 Hrs, 17 September, 2014, (Nusantara 1 Room), BICC, Bali, Indonesia

Facilitator: ICAO Secretariat

TIME (Hrs)	AGENDA	RESOURCE PERSON
0900 – 1730		

8th ICA Regional Women Forum

0900 -1700 Hrs, 17 September, 2014, (Medan Room), BICC, Bali, Indonesia

Theme: "Gender Mainstreaming in Co-operatives for Sustainable Development"

Facilitator: Mrs. Savitri Singh, ICA-AP

TIME (Hrs.)	EVENT	SPEAKERS
0900-0930	Registration/Tea	
0930-1030	Opening session <ol style="list-style-type: none"> 1. Welcome address 2. Special Address 3. Opening Address 	<ol style="list-style-type: none"> 1. Ms. Masako Shinbo Chairperson of the ICA-AP Committee on Women WC) 2. Dame Pauline Green, ICA President 3. Ms. Khofifah Indar Parawansa, Former

	4. Vote of thanks	Minister of Women Empowerment Republic of Indonesia, Vice President of DEKOPIN 4. Ms. Maria Elena Limocon, Vice Chair of WC
1030-1100	Tea Break/Group photo etc.	
1100-1130	Keynote speech on the theme “Gender mainstreaming in Co-operatives for Sustainable Development”	Mr. Peter Van Rooij Director, International Labour Organisation (ILO) Indonesia
1130-1230 Q&A	Presentation from members/experts on the theme	Speaker-1. Mr. Robby Tulus, Former Regional Director of ICA-AP Speaker-2. Ms. Keiko Okawara, Chairperson of the National Association of Women of Japan Agriculture Co-operatives group. Speaker-3. Miranda Fajerman, ILO, Indonesia (invited) Speaker-4. Ms. Maria Elena Limocon, Vice Chair of WC
	Lunch Break	
1400-1500	Group Discussion (GD) Topic: "How to overcome cultural and legal barriers towards gender equality in Co-ops" (tentative)	Participants: Facilitators: Mr. Robby Tulus and Ms. Maria Elena
1500-1530	Tea Break	
1530-1630	1. Report of GD 2. Wrap up	1. Group Leaders 2. Robby Tulus
1630-1700	1. Report and Recommendations of the Forum 2. Closing address	1. Savitri Singh, Advisor-Gender Program and Communication, ICA-AP 2. Balu G. Iyer, Regional Director, ICA-AP

ICA Committee on Consumer Co-operation for Asia and the Pacific
0900 – 1700 Hrs, 17 September, 2014, (Bandung Room), BICC, Bali, Indonesia

Facilitator/Secretary: Yuki Nishimoto, ICA-AP, MBO

TIME (Hrs)	AGENDA	RESOURCE PERSON
0900 - 1030	Opening Address By Mr Haruyoshi Amano Chairperson of the Committee	
	Agenda item 1 Adoption of Agenda Agenda item 2 Confirmation of the Minutes Agenda item 3 2014 Activity Report by Secretary Agenda item 4 Introduction of New Members/Changes Agenda item 5 Country Reports and exchange (1)	
Break		
1100 - 1230	Agenda item 5 Country Reports and exchange (2) Agenda item 6 Activity Plans for 2015 Agenda item 7 Election of Office Bearer Agenda item 8 Any other matters with permission of Chair Agenda item 9 Date and Venue of next meeting	
	Closing remarks by the Chairperson	
Lunch		
The Consumer Committee Seminar on Environmental Protection		
1400 - 1505	Opening Remarks	
	"The Outline of Round Table of Sustainable Palm Oil"	Ms Ibu Desi Kusumadewi, Director of Round Table of Sustainable Palm oil, Regional office of Indonesia
Break		
1530 - 1630	"Business and Activity of iCOOP Korea for Environmental Protection"	Mr JUNG Won-gak, Chairperson of iCOOP Co- operative Development Center
1630 - 1645	Q&A Session	
1645 - 1700	Closing Remarks	

6th Annual Meeting of the ICA- AP Committee on University/Campus Co-operatives
1400 – 1730 Hrs, 17 September, 2014, (Surabaya Room) BICC, Bali, Indonesia

Facilitator/Secretary: P. Santosh Kumar, ICA-AP
Dr. Yashwantha Dongre, Co-Secretary

TIME (Hrs)	AGENDA ITEM	RESOURCE PERSONS	
1400 - 1520	On Spot Registration Opening Remarks: Welcome Remarks:	Prof. Kōkichi Shoji, Chairperson of the Committee	
	Confirmation of the agenda	Secretariat	
	Confirmation of the participants Approval of new members	Committee Board	
	Confirmation of the minutes of the 5 th meeting	Office Bearers	
	Activities since last meeting (by country representatives)	Members	
TEA BREAK			
1530 - 1730	Financial Results of 2013 Plan & Budget for 2014 Plan & Budget for 2015 Q n A	Office Bearers Members	
	Planning activities for 2014 & 2015 (including next Regional Workshop/Activity)	Office Bearers	
	Election of office bearers (term: 2014-2016) Nomination of Co-Secretaries	ICA-AP Regional Director Office Bearers	
	Facilitations & Group Photographs		
	Any other matter with permission of Chair	New Secretariat	
	Closing	New Chairperson	

11th ICA-AP REGIONAL ASSEMBLY

19th September 2014, Nusantara Ballroom, BICC (Indonesia)

09:00 ~ 16:00

AGENDA

01.	Opening Remarks
02.	Approval of Agenda
03.	Introduction of new Regional Director of ICA Asia and Pacific, Mr. Balasubramanian (Balu) G. Iyer.
04.	Confirmation of Minutes of the 10 th Meeting held in Kobe on 29 th November 2012.
05.	Perusal of Minutes of ICA-AP Regional Board Meetings since last Regional Assembly.
06.	ICA-AP Financial Report for 2012-2014
07.	ICA Membership Situation in Asia-Pacific region
08.	Presentation on ICA Blueprint for a Co-operative Decade by Mr. Charles Gould, ICA Director General.
09.	Report of the "1st Asia-Pacific Co-operative Registrars' Conference" held in Malaysia on 10-11 December 2013.
10.	Status of ICA-AP Business Office in Malaysia (MBO).
11.	Reports from ICA-AP Sectoral/Thematic Committees.
12.	Report of the 8 th Cooperative Forum on "Co-operatives for Sustainable Development in Asia and Pacific."
13.	Any Other Business Matter.
14.	Consideration of Venue and Date of next Regional Assembly.
15.	Closing Remarks.

THE 8th ASIA AND PACIFIC CO-OPERATIVE FORUM

Theme: "Co-operatives for Sustainable Development in Asia Pacific"

18 September 2014, Bali, Indonesia

"As global attention focuses on the challenge of sustainable development, co-operatives can and must play a key role as creative enterprises expanding into new and innovative areas."

– Guy Ryder, Director General of the ILO

Introduction

The Blueprint for a Co-operative Decade positions co-operatives as acknowledged leaders in economic, social and environmental sustainability. This is one of movement's identified priorities for the coming decade. The ICA has also declared the theme of the 2014 International Day of Co-operatives as, "Co-operative enterprises achieve sustainable development for all".

The issue of sustainability is timely and appropriate as the post 2015 Sustainable Development Goals are being discussed and debated by international organizations, states and civil society organizations. However, the participation by co-operatives in the discussions has been minimal. This is in spite of the fact that the 2012 Rio+20 United Nations Conference on Sustainable development recognized the potential role of co-operatives in the realization of sustainable development.

In order for co-operative to stake their claim as "Builder of Sustainability," the co-operative model of business needs to be supported by concrete evidence in the form of data, research, case studies, advocacy, technology and good governance practices. The Co-operative Forum is an appropriate forum to discuss and debate the issues surrounding co-operatives and sustainability, the reasons why co-operatives voices are not being heard, and why their

participation has been minimal. The forum will formulate a roadmap to show how sustainability is inherent in the nature of co-operatives, that co-operative enterprises make a positive contribution to sustainability and how co-operative associations can communicate their strong focus on sustainability.

UN International Year of Co-operatives (IYC) 2012

In the aftermath of the global recession and economic crises (2008-2012), the United Nations recognized the sustainable characteristics of the co-operative model of business and declared 2012 the UN International Year of Co-operatives (IYC). It is also a testament to the resilience of co-operatives that people rely on co-operative form of business, especially during their most trying times. The UN provided co-operatives "a life time opportunity" to increase awareness, promote growth and establish appropriate policies to strengthen the co-operative institutions.

Blueprint for a Co-operative Decade

In order to build on the momentum created by the 2012 IYC, the ICA developed the Blueprint for a Co-operative Decade to provide a clear "2020 Vision" for the co-operative form of business by 2020 to become the acknowledged leader in economic, social and environmental sustainability. The five interlinked and overlapping themes of the Blueprint - participation, sustainability, identity, legal framework and capital - ensure co-operatives are the model preferred by people and the fastest growing form of enterprise.

Co-operatives and Sustainability

In order to investigate the link between co-operatives and sustainability, the ICA commis-

sioned a study through the Sustainability Solution Group. The study found that the UN is correct to place its hope in the co-operative model and as an engine of sustainability. There is a clear and direct relationship between sustainability and how co-operatives describe themselves. The linkages to social dimensions of sustainability are stronger than the linkages to environmental and economic dimensions, but all three are present. The study also found that co-operatives could do a better job in communicating their efforts on sustainability and that they also lag in advancing a comprehensive sustainability agenda.

Co-operatives and the UN Sustainable Development Goals (SDGs)

The Rio+20 United Nations Conference on Sustainable Development (UNCSD) affirmed that co-operatives are key for sustainable development. The UNCSD conference final document to advance a “green economy” and focus attention on creating a framework for sustainable development included a strong affirmation that co-operatives are important for agricultural development, jobs and for social development and poverty reduction. The Report of the High-Level Panel of Eminent Persons on the Post-2015 Development Agenda, “For twenty years, the international community has aspired to integrate the social, economic, and environmental dimensions of sustainability, but no country has yet achieved this. We must act now to halt the alarming pace of climate change and environmental degradation, which pose unprecedented threats to humanity. We must bring about more social inclusion. This is a universal challenge, for every country and every person on earth. This will require structural change, with new solutions, and will offer new opportunities.”

As the world approaches the Millennium Development Goals (MDGs) target date of 2015, global consultations have been taking place to frame the post-2015 global development agenda. A consensus on goals, targets and indicators for sustainable

development will have to be reached before the end of 2015. The big questions revolve around the ways the international community will respond to the pressing issues of economic development, environmental protection and social equity in a sustainable manner.

Co-operatives Contribution to the Post-2015 debate

The ICA together with ILO has launched a vigorous initiative to establish co-operatives as main actors of building and maintaining sustainable development.

The ILO joint brief with the ICA, “Co-operatives and the Sustainable Development Goals: A Contribution to the Post-2015 Development Debate,” backed by survey results and data, advocates that co-operative enterprises are builder of sustainability and are important factor in maintaining sustainable development in the world. The document observes that the 2012 Rio+20 United Nations Conference on Sustainable Development recognized the potential role of co-operatives in realization of sustainable development and the *United Nations should formally recognize the role of co-operatives in the realization of sustainable development by including co-operatives in the indicators, targets and funding mechanisms for the Sustainable Development Goals.*

ICA Position Paper on Sustainable Development Goals

In the context of contributing to the UN process on framing the SDGs, the ICA launched a “Position Paper” to establish the position of co-operative as business organizations with a sustainable agenda. The “Position Paper” states that: Co-operative enterprises include in their day-to-day business operations a multitude of economic, social and environmental objectives, based on their values and principles. Co-operatives contribute to sustainable development by bringing a democratic approach to access to land, capital and entrepreneurial decisions. By doing this, it sends a message to the whole society saying that there

are sustainable alternatives to the organization of business and social activities in a more ethical and people-centered way.

The “Position Paper” suggests the following measures for unleashing the full potential of co-operatives requires, among other measures:

- **Recognition** that co-operative enterprises are a well suited model of business to deliver Sustainable Development Goals.
- **Inclusion** of specific targets and indicators related to the promotion and development of co-operatives in member countries.
- **Access** to specific implementation measures and programs including funding.
- **Participation** of co-operative structures in the discussions and decision-making processes regarding the Sustainable Development Goals.

Issues that affect sustainability

Inclusion of Women and Youth : The economic crises from time-to-time forces people and governments to look back to co-operatives. However, co-operatives themselves have not been able to generate enough interest from two vital groups of society: youth and women. Only less than 30% women are involved in co-operatives and among youth it is considerably lower.

Brand : The COOP brand of products are generally not as popular as private brands as they lack quality, marketability and demand. The use of technology in production is limited due to lack of capital, know-how and skills. There is lack of coop-to-coop trading and consumer co-operatives do not necessarily procure from producer co-operatives.

Leadership : One of the most troubling trends in some countries is total lack of accountability on part of leadership and lack of member participation in the crucial affairs of the co-operatives. Most of the co-operatives have no succession plan and policy for induction of new leadership and management.

Capital : Investors lack confidence in co-operatives and are not much attracted to it. It is looked down upon as organization only for poor and marginal people where not much scope exists for creating big opportunity.

Communication : While the issue of sustainable development goals is being discussed and debated by international organizations, states and civil society organizations; the participation by co-operatives has been minimal, their voices not being heard clearly and their involvement in the process of developing SDGs not reached its full potential.

Data and Research : Except in few countries, there is acute shortage of authentic data about performance of co-operatives in poverty reduction, addressing social issues, their contribution to and share in national economy etc. Research and study on innovation in co-operative issues is almost absent and there are not many scholars known in the field.

The Forum

The ICA Asia and Pacific Co-operative Forum was created in the year 2000 with a specific purpose of discussing and debating contemporary issues of concern for co-operative institution including members and stakeholders.

Theme

The ICA Blueprint positions co-operatives as ‘Builder of Sustainability.’ The ICA has also declared the theme of the 2014 International Day of Co-operatives as, “Co-operative enterprises achieve sustainable development for all’. Keeping these points in view, the theme of the 8th Coop Forum has been decided as, “Co-operatives for Sustainable Development in Asia and Pacific.”

Objective

The objective of the Forum is to debate the issues surrounding co-operatives and sustainability and create a roadmap for to position co-operatives as “Builders of Sustainability” through innovation in man-

agement, gathering evidences through data collection, research and case studies, advocacy and use of technology.

Sub Themes

Sub Theme 1:

'Evidences of sustainable socio-economic-environmental growth of co-operatives in the Asia-Pacific region'. The emphasis will be on novel approaches and innovations in the field.

Sub Theme 2:

'Role of data and research to demonstrate sustainability and growth of co-operatives in the region'.

Panel Discussion and Open Forum:

Topic: "Co-operatives Build a Sustainable Society".

Participants and Observers

The leaders, members and observers from the co-operatives of all ICA member countries in the region, government officials, international agencies and stakeholders etc.

The Organizers

The event is being organized by the International Co-operative Alliance Asia and Pacific (ICA-AP) in collaboration with member organization, the Dewan Koperasi Indonesia (DEKOPIN). DEKOPIN has kindly agreed to host the 8th Co-operative Forum, 11th Regional Assembly and related events.

References:

- The ICA Blueprint for a Co-operative Decade
- Co-operatives and the Sustainable Development Goals: A Contribution to the Post-2015 Development Debate – Draft Publication by the International Co-operative Alliance and the International Labor Organization
- Co-operatives and Sustainability: An investigation into the relationship by the Sustainability Solutions Group
- Sustainable Development Goals: The International Co-operative Alliance Position Paper

THE 8th ASIA AND PACIFIC CO-OPERATIVE FORUM

“Co-operatives for Sustainable Development in Asia Pacific”

18 September 2014

Nusantara Room, BICC, Bali, Indonesia

PROGRAM

- 09:00 – 10:30 : **Joint Opening Ceremony of the Regional Assembly and Co-operative Forum**
- Welcome Address : Mr. H.M. Nurdin Halid, President, DEKOPIN
- Welcome Address : Mr. Li Chunsheng, President, ICA Asia and Pacific
- Special Address : Dame Pauline Green, President, International Co-operative Alliance
- Inaugural Address : Honourable Minister of Co-operatives and Small Medium Enterprises, Republic of Indonesia.
- Appreciation : Mr. Balu G. Iyer, Regional Director, ICA Asia and Pacific
- 10:30 – 11:00 : **Key-note Speech**
- Topic: “Role of Co-operatives in Sustainable Development of Local Communities”**
- By Prof. Dr. I Wayan Windia, Senior Expert on Subak Agriculture Management System in Bali and Head of Agriculture Research Institute of Udayana University.
- 11:00 – 11:20 : Tea Break
- Technical Sessions**
- 11:20 – 12:30 : **Session-1: Evidences of Sustainable Socio-Economic-Environmental growth through Co-operatives in the Region**
- There is a rich narration of co-operatives achieving sustainable social-economic and environmental growth. The speakers in this session, through the use of case studies and data will highlight how their co-operatives have focused on creating sustainable models and in the process improved the living standards of their members and their communities. The emphasis of the session will be on drawing out the novel approaches and the innovations each of the co-operatives has put in place to achieve sustainable development.
- Chairperson:** Mr. Agung Sudjatmoko, Vice President of DEKOPIN
- Speakers:**
1. Rep. Cresente C Paez, House of Representatives, Philippines
 2. Mr. Enkhbold Nyamaa, President of Mongolian Co-operative Alliance (MNCA)
 3. Mr. Zakaria Motevalli, Deputy of International Affairs for Iran Central Chamber of Co-operatives (ICC)
 4. Mr. A. Praveen Reddy, President, Mulkanoor Co-operative Rural Bank and Marketing Society Ltd., India
- (10 minutes Open Floor for Q&A)*
- 12:30 – 14:00 : Lunch
- 14:00 – 15:10 : **Session-2: Role of data, research and innovation in sustainable Development**
- The World Co-operative Monitor has played an important role in giving visibility to co-operatives, in terms of their economic and social impact. It also shows the importance of having data to analyse progress and trends in the growth and

development of co-operatives and show their impact. Co-operatives need to constantly innovate in order to stay relevant, continue to serve their members in an effective and efficient manner, attract new interest be it in terms of members or capital and sustain themselves. The session will place emphasis on the need to institutionalise collection and use of data to assess and improve performance, highlight the importance of research to enhance collective knowledge and the need for innovation to keep co-operatives agile.

Chairperson: Mr. Charles Gould, Director General, International Co-operative Alliance

Presenters:

1. Prof. Frederick O. Wanyama, School of Development and Strategic Studies Maseno University, Kenya
 2. Mr. Gianluca Salvatori, CEO, European Research Institute on Co-operative and Social Enterprises (EURICSE)
 3. Dr. Burhanudin Abdullah, President, Co-operative University of Indonesia
- (10 minutes Open Floor for Q&A)*

15:10 – 15:20 : Break

15:20 – 16:30 : **Session-3: Panel Discussion and Open Forum: Co-operatives Build a Sustainable Society**

The ICA Blueprint for a Co-operative Decade and the U.N. Sustainable Development Goals (SDG) view sustainability through the lens of economic development, environmental protection, and social equity. In order to bring co-operative voices into the discussion around the post-2015 development agenda, ICA and the International Labour Organization (ILO) have looked at the contribution of co-operatives to sustainable development. This session will continue the discussion to see how co-operative voices can be heard in the discussions around SDGs also their representation enhanced in regional and international platforms such as SAARC, ASEAN, G20 etc.

Chairperson: Dame Pauline Green, ICA President

Panelists:

1. Prof. Frederick O. Wanyama, School of Development and Strategic Studies, Maseno University, Kenya
2. Mr. Peter Van Rooij, Director, International Labour Organisation (ILO) Country Office for Indonesia and Timor-Leste
3. Representative of Association of South East Asian Nations (ASEAN)
4. Mr. Akira Kurimoto, Director, Japanese Consumer Co-operative Institute, Kobe, Japan

(10 minutes for summing up by the Session Chair and open floor)

16:30 – 16:40 : Break

16:40 – 17:30 **Session-4: Concluding Session**

1. **Report of the Forum and Presentation of the Resolution and Recommendations of the Forum**
by Mr. Balu G. Iyer, Regional Director, ICA-AP
2. **Closing Speech:** Mr. H.M. Nurdin Halid, President of DEKOPIN
3. **Appreciation :** Mr. Li Chunsheng, President, ICA-AP

IMPORTANT INFORMATION



Venue : Bali International Convention Centre (BCCI), Nusa Dua, Bali, Indonesia.

Official Website : <http://icaapra-indonesia2014.com/>

Participants : Considering past experience, around **300** participants are expected to join from Co-operative organizations, research and training institutions, governments and international agencies from the region.

Upholding the spirit of co-operation and in line with our good tradition, participation in all the events including boarding and lodging in Bali will be on **self-financing** basis. However, the DEKOPIN will organize a welcome dinner and tea/lunch hospitality during the events.

Registration Fee : To meet up extra costs in terms of mobilising resource persons and ICA-AP staff for various events and providing the right ambience for meaningful and effective deliberation a consolidated **Registration Fee of US\$ 400** is to be paid by each participant attending the events in Bali. Please note that **registration fee is applicable for attending sectoral/thematic committee meetings** also. We have created the following options to pay the Registration Fee.

- a. Bank transfer (up to 15 August 2014) to **Current A/c No.525-0-501177-4** Standard Chartered Bank, 10 Sansad Marg, New Delhi- 110001, India.
Swift Code: **SCBLINBBXXX** – under intimation to ICA-AP.
- b. US\$ Demand Draft (in favour of **International Co-operative Alliance, New Delhi**)
No Dated
- c. Payment on Arrival (in US \$)

Registration Deadline : You are kindly requested to get yourself registered on-line at <http://icaapra-indonesia2014.com/> as early as possible. Please note that on-line registration is mandatory for attending any event in Bali. Please note that the last date for registration is 15 August 2014.

Hotels : DEKOPIN has identified following two hotels for lodging of the delegates :

1. **Westin Nusa Dua Hotel.** The Westin Hotel is physically connected with the Convention Center.
2. **Nusa Dua Beach Hotel.** It will take 5-7 minutes by walk from the Nusa Dua Beach Hotel to reach the Convention Centre.

DEKOPIN has negotiated following best rates for the delegates in these hotels:



Name of the Hotel	Single	Double	Premium	Suite
Westin Nusa Dua Hotel	US\$ 165	US\$ 180	US\$ 280	US\$ 360
Nusa Dua Beach Hotel	US\$ 160	US\$ 175	---	---

Please note that these rates are inclusive of buffet breakfast and 10% service charge and 6% government tax. In order to enjoy the special rates, please register on or **before 15th August 2014.**

Airport Transfer Facility : The host organization, DEKOPIN will provide airport pick up service on 15 to 17 September to designated hotels and for your departure on 20 and 21 September 2014.

Study tour program on 20th September :

In the morning hours, participants will visit Turtle Conservation Park and DEKOPIN will organize a ceremony to release baby turtles, as a part of its commitment to conservation in coastal area. The participants will release baby turtles in the sea and they will get certificate for their contribution to turtle conservation. In the afternoon, participants will visit Subak Guama Co-operative which operates in traditional management system of water and

weirs in Tabanan, Bali. This site also has been declared as the world heritage by UNESCO.

Travel to Bali : Bali is listed as “Denpasar” (DPS) in airline timetables. This is the name of the capital of Bali island. However, from Bali's international Ngurah Rai Airport it takes just 15 to 30 minutes by car to reach to Nusa Dua and surrounding areas.

VISA : Visa on arrival is available at the Bali airport on payment of US\$ 25. No other documents are required. However, you may kindly check with the Indonesian Embassy in your country regarding visa. In case you need an invitation letter for obtaining Indonesian visa, kindly contact Mr. Ilham Nasai at the given address.

Contact Persons :

ICA-AP

1. Mrs. Savitri Singh
Advisor, Gender Programs and Communication
International Co-operative Alliance - Asia and Pacific (ICA-AP)
9, Aradhana Enclave, Sector 13, R.K. Puram, New Delhi 110 066.
Tel: 91-11-26888250 Ext.109; Fax: 91-11-26888067
E-mail : savitrisingh@icaroap.coop;
Website : www.icaroap.coop Skype : icaap_savitri
2. Mr. K. Sethumadhawan
Manager, Planning & Membership
International Co-operative Alliance - Asia and Pacific (ICA-AP)
9, Aradhana Enclave, R.K. Puram, Sector-13, New Delhi-110066.
Phone : (91-11) 2688-8250 Extn.102
Fax: (91-11) 2688-8067 & 2688-8241
E-mail : sethu@icaroap.coop
Website: www.icaroap.coop Skype : sethu_icaap

DEKOPIN

1. Mr. Ilham Nasai
Manager for International Relations
DEKOPIN
Jl Raya Pasar Minggu 97B Jakarta, Indonesia
Phone : +6221 79195712
Fax : +6221 79195718
Email : ilhamnasai@gmail.com
Skype : ilham.indonesia
Mobile : +62 81 56987363
2. Ms. Anny Dwi Astuti
DEKOPIN
Jl Raya Pasar Minggu 97B Jakarta, Indonesia
Phone : +62 81 2222 6161
Email : anieasty@gmail.com

Galaxy of Eminent Speakers . . .



Honourable Minister of Co-operatives and Small Medium Enterprises, Republic of Indonesia will deliver opening address. The Ministry is in charge of assisting the President of Indonesia in formulating policies and coordination in the field of co-operatives and small and medium businesses. It also performs functions of implementation coordination, management of property, monitoring and evaluation and reporting in this field.



Prof. Dr. I Wayan Windia will be delivering Keynote speech on the topic: “Role of co-operatives in sustainable development of local communities”. Prof. Dr. I Wayan Windia is senior expert on Subak Agriculture Management System in Bali and Lecturer and Head of Agriculture Research Institute of Udayana University, Indonesia



Rep. Cresente C. Paez has served as a Member of the Legislature of Philippines and has worked extensively for co-operative development in his country as well as abroad. He has served as the Chief Executive of the National Confederation of Co-operatives of Philippines (until 2009), the Chief Executive of Philippine Development of Human Resources in Rural Areas (until 2002), as the Assistant Secretary of the Department of Agrarian Reform, Government of Philippines as well as Executive Director of Visayas Co-operative Development Centre.



Mr. Enkhbold Nyamaa is Member of the State Great Hural (Parliament) of Mongolia and Chairman of the Mongolian Co-operative Alliance. He holds Bachelor degree in Economics and Master’s degree in Public Policy from University of Sydney. He also studied at Moscow Press Institute and Political Institute, Moscow, Russia. He was the Speaker of the Mongolian Parliament and also held various positions in the government such as Economist, Ministry of Culture; Specialist, Planning Department of Ministry of Culture and Deputy Director, State Publishing House.



Mr. Zakaria Motevalli is Deputy of International Affairs for Iran Central Chamber of Co-operatives (ICC) and head of an international co-operative foundation. Mr Motevalli was a Diplomat for 33 years, working in over 100 countries. He was engaged in numerous economic and international missions including United Nations Mission Geneva, United Nations New York and in many Arab, Asian, African and Latin American countries. He was the Deputy of Economic Cooperation Organization (Ministry of Foreign Affairs) and participated in numerous economic meetings including ECO, D-8, and OIC. He has a university degree in International Relations.



Aligreddy Praveen Reddy, B.Sc. (Agri), PGDM, is the President of Mulkanoor Co-op Rural Bank and Marketing Society, (MCRBMS) since 1987 and AKVR Rural Development Society, Mulkanoor since 2000. He is also a part of the Board of Directors of IFFCO. He was elected Member of the State Legislative Assembly of Andhra Pradesh and has been actively involved with educational institutions and associations of agricultural relevance. Under his Chairmanship, the MCRBMS has diversified into other activities and introduced many welfare schemes to safeguard the interests of the society members. He has promoted Women Co-operative Dairy at Mulkanoor which has 103 affiliated Women Co-op Milk Societies and 19,000 women members and he delivered the key note address on "Success Story of MCRBMS" in World Agriculture Forum 2013 at Hyderabad. Mulkanoor Co-operative was adjudged as the Best Cooperative in 2006 by the NCUI. On the occasion of centenary celebrations of Co-operative Movement in India, the Government of Andhra Pradesh awarded Mr. Reddy with the award of "BEST COOPERATOR".



Fredrick O. Wanyama is an Associate Professor of Political Science and Dean of the School of Development and Strategic Studies at Maseno University. He holds a Ph.D. in Political Science from Maseno University and Masters and Bachelors Degrees in Government from the University of Nairobi. His research interests include people's organizations and the politics of development, which has seen him develop a lot of interest in cooperative studies. He has published many chapters in books and articles in refereed journals like *Annals of Public and Co-operative Economics* and *Journal of Cooperative Studies* on cooperative development in Africa. He is the author of *Developing Africa from Below: Reflections on Neo-liberal Assumptions in Kenya* (Saarbrücken, Germany: LAP Lambert Academic Publishing, 2010) and a co-editor of *Cooperating out of Poverty: the Renaissance of the African Cooperative Movement* (Geneva: ILO, 2008). He has served as a consultant for the International Labour Organization on many projects on the social economy and cooperative development. He is a member of the steering committee of ICA's World Cooperative Monitor.



Mr. Gianluca Salvatori was appointed CEO of European Research Institute on Co-operative and Social Enterprises (EURICSE) in 2009. The mission of EURICSE is to promote knowledge development and innovation for the field of co-operatives, social enterprises and other non-profit organizations. From 2009 to 2014 he was also President and Ceo of Progetto Manifattura, a company established by Trentino's government with the mission of re-developing an old industrial site to host an "innovation hub" on green and clean technologies. From 2003 to 2008 he was Commissioner of the Autonomous Province of Trento in charge of research and innovation and promoted several initiatives in the area of social and environmental innovation. From 2002 to 2003 he worked at setting up the internationalization activities of the Trento Chamber of Commerce. From 1993 to 2001 he has been manager of an Italian leading research centre, focused on high-tech sectors.



Burhanuddin Abdullah (BA), born in Garut, West Java, Indonesia 67 years ago, currently is rector of Institute of Co-operative of Indonesia (IKOPIN), a higher learning institution devoted primarily to teaching and training of SMEs and Cooperatives. Before joining IKOPIN, BA was Indonesia's Central Bank Governor (2003-2008) and Coordinating Minister for the Economy during Abdurrahman Wahid administration (2001). Most of his career was with Bank of Indonesia; doing many different tasks in different capacities, from agricultural credit analyst to directorship in monetary research and international relations. He worked for 5 years in Washington DC at the International Monetary Fund as Fixed-term staff and as an Advisor to the Executive Director office of South-East Asia. He got his master degree in economics from Michigan State University, USA. His undergraduate work was in college Agriculture, University of Padjadjaran, Bandung, Indonesia. He received the Joon S Moon Best MSU Alumni Award in 2007, the Best Central Banker from Global Finance, Washington DC., Honorary Doctor in Economics from University of Diponegoro Semarang, and in Agricultural Economics from University of Padjadjaran, Bandung. The Government of Indonesia also awarded him a Medal of Honor Bintang Mahaputra Utama in 2007.



Mr. Peter Van Rooij, a national of the Netherlands, is currently Director of the ILO-Jakarta Office. The ILO Country Office for Indonesia and Timor-Leste carries out the ILO's programmes and activities in Indonesia and Timor-Leste. Labour and employment issues are at the top of the development agenda in both countries. Using the ILO's unique tripartite structure, the Jakarta-Office works in close collaboration with the Government, the workers' and employers' organizations to promote decent work for all. The concept of decent work is built on four strategic pillars: (1) the promotion of fundamental principles and rights at work; (2) employment, enterprise creation and human resource development; (3) social protection; and (4) social dialogue. Mr. Van Rooij holds a Master of Science degree in development economics from the University of Wageningen, The Netherlands.



Mr. Akira Kurimoto is Director of Consumer Co-operative Institute of Japan and Deputy Director of Research Center for Solidarity-based Society. He served as Chair of the ICA (International Co-operative Alliance) Research Committee (2001-2005). He is the Vice Chair of the ICA Asian Research Committee and the member of the ICA Principles Committee. He is the author of 'Japan's Consumer Co-operative Movement: A Comparative Review', Robert Owen and the World of Co-operation (1992), 'Co-operation in Health and Social Care: It's Role in Building Communities', Social Capital in Asian Sustainable Development Management (2003), 'The Institutional Change and Consumer Co-operation: Japanese vs European Models', Consumerism versus Capitalism? (2005), Peace and Co-operation: Reflections on the Endeavors of the Japanese Consumer Co-operatives, Co-operatives and Pursuit of Peace, (2007) 'L'action coopératives pour la santé', 'L'économie sociale, une alternative planétaire, (2007), 'Structure and Governance of Networks: Cases of Franchising and Co-operative Chains', Strategy and Governance of Networks (2008) 'Evaluation of Co-operative Performance and Specificities in Japan', The Worth of the Social Economy (2009), and Toward Contemporary Co-operative Studies: Perspectives from Japan's Consumer Co-ops (Eds. 2010).



**International
Co-operative
Alliance**
Asia and Pacific

11th Meeting of ICA-AP Regional Assembly

Bali International Convention Centre, Bali, Indonesia
19th September 2014

AGENDA NOTES



International
Co-operative
Alliance
Asia and Pacific



International
Co-operative
Alliance
Asia and Pacific

11TH ICA-AP REGIONAL ASSEMBLY

Nusantara Ballroom, BICC (Indonesia): 19th September 2014 {09:00~16:00}

AGENDA NOTES

Agenda Item 01 : Opening Remarks

Following the joint opening ceremony of Cooperative Forum and Regional Assembly on 18th September, the 11th meeting of ICA-AP Regional Assembly will be officially opened on 19th September. Mr. Li Chunsheng, President of ICA-Asia and Pacific will chair the ICA Regional Assembly.

Agenda Item 02 : Approval of Agenda

Delegates will be requested to formally approve the Agenda.

Agenda Item 03 : Introduction of new Regional Director of ICA-AP, Mr. Balasubramanian (Balu) G. Iyer.

Mr. Charles Gould, Director General of ICA will introduce the new Regional Director of ICA-Asia and Pacific, Mr. Balasubramanian (Balu) G. Iyer, to the delegates of the Regional Assembly.

Agenda Item 04 : Confirmation of Minutes of the 10th Meeting held in Kobe on 29th November 2012

The Minutes of the 10th meeting of ICA Regional Assembly held in Kobe (Japan) on 29th November 2012 (Annexure-1) was circulated to all the delegates and member organizations. No suggestions/observations/ amendments have been received. The minutes may be confirmed.

Agenda Item 05 : Perusal of Minutes of ICA-AP Regional Board Meetings since last Regional Assembly

Since the last Regional Assembly, three meetings of the Regional Board were held. The confirmed minutes of the three meetings are enclosed (Annexure-2). Necessary follow-up action on these minutes has already been taken. The delegates of the Regional Assembly may kindly peruse.

Agenda Item 06 : ICA-AP Financial Report for 2012-2014

The ICA-AP Financial Report for the period 2012 to 2014 (up to 30th June) is given below:

<i>(All Amounts are in Swiss Francs)</i>	2012	2013	2014*
INCOME:			
Subscription Redistribution	363,820	401,606	192,416
Administrative Contribution	54,971	57,472	30,686
Meeting Revenue (RA)	-	-	4,474
TOTAL INCOME	418,791	459,078	227,576
EXPENSES:			
Personnel Expenses	175,955	199,078	97,584
Travel Expenses	105,507	82,482	26,949
Premises & General Office Expenses	38,919	33,032	8,923
IT and Telecommunication	5,123	8,024	8,987
External Services (including audit fee)	19,380	21,561	5,432
Meeting Expenses	16,509	12,608	0
Other Expenses	1,955	1,499	297
Contribution to Malaysian Business Office	-	-	8,340
Solidarity to African region	-	30,000	-
TOTAL EXPENSES	363,348	388,284	156,512
SURPLUS	55,443	70,794	

* up to 30th June

Agenda Item 07 : ICA Membership Situation in Asia-Pacific Region

The following nine organizations have joined ICA since the last Regional Assembly in Kobe in November 2012.

1. *National Cooperative Bank Limited (NCB), Nepal.*
2. *Department of Agricultural Marketing and Cooperatives (DAMC), Bhutan as Associate Member.*
3. *Cooperative Global Sourcing Limited (CGS), China, as Associate Member.*

4. *Economic and Social Development Center of Palestine (ESDC), as Associate Member.*
5. *National Fisheries Federation (NFF) of Sri Lanka as Associate Member.*
6. *Korea University Cooperative Federation (KUCF) from Korea, as Associate Member.*
7. *National Federation of Farmers Procurement, Processing and Retailing Cooperatives of India Limited (NACOF), India.*
8. *Japan Cooperative Insurance Association Inc. (JCIA), Japan as Associate Member.*
9. *Cooperative Union of the Philippines (CUP), Philippines.*

The following seven organizations have ceased to be members of ICA due to non-payment of subscription fee.

- *National Labour Federation of India Limited (NLCF), India.*
- *Fiji Cooperative Union Limited (FCUL), Fiji.*
- *Sharjah Cooperative Society (SCS), United Arab Emirates.*
- *Mollah Al-Movahedin Credit Cooperative (MAMCC), Iran.*
- *Supervision and Coordination Central Union of Rural and Agricultural Cooperatives of Iran (SCURA), Iran.*
- *Cooperative Investment Guarantee Fund (CIGF), Iran*
- *National Federation of Rural Cooperatives (Induk-KUD), Indonesia.*

The following four organizations have applied for membership of ICA:

1. *China Fisheries Association (CFA) from China.*
2. *Dure Consumers Cooperative Union (DCCU) from Korea.*
3. *Delhi State Consumers Cooperative Federation Limited, New Delhi, India.*
4. *Buldana Urban Cooperative Credit Society Limited, India.*

The current total ICA-Asia and Pacific membership is **83** member organizations from **25** countries.

Agenda Item 08 : Presentation on ICA Blueprint for a Cooperative Decade by Mr. Charles Gould, ICA Director General

Mr. Charles Gould, Director General of ICA, will make a presentation on ICA Blueprint for a Cooperative Decade at the Regional Assembly.

Agenda Item 09 : Report of the "1st Asia-Pacific Cooperative Registrars Conference" held in Malaysia on 10-11 December 2013

A brief report of the 1st Asia-Pacific Cooperative Registrars' Conference held in Malaysia on 10-11 December 2013 is enclosed (Annexure-3).

Agenda Item 10 : Status of ICA-AP Malaysia Business Office (MBO)

A brief report on the Status of ICA-AP Malaysia Business Office (MBO) is enclosed (Annexure-4).

Agenda Item 11 : Reports from ICA-AP Sectoral/Thematic Committees

The Chairpersons of the following ICA-AP Sectoral/Thematic Committees will present their report before the Regional Assembly:

1. ICA-AP Committee on Agriculture
2. ICA-AP Committee on Consumer
3. ICA-AP Committee on Credit and Banking
4. ICA-AP Committee on HRD
5. ICA-AP Committee on Research
6. ICA-AP Committee on Women
7. ICA-AP Committee on Youth
8. ICA-AP Committee on Forestry
9. ICA-AP Committee on University/Campus

Agenda Item 12 : Report of the 8th Cooperative Forum on "Cooperatives for Sustainable Development in Asia and Pacific"

The 8th Cooperative Forum will be held on 18th September 2014 a day before the Regional Assembly. The Forum will have presentations by eminent cooperative experts and leaders on the theme "**Cooperatives for Sustainable Development in Asia-Pacific**". The deliberations at the Forum will help delegates have a deeper insight into the most relevant and crucial contextual issues important to cooperatives. We expect around 300 international participants in this Cooperative Forum, besides a large number of local participants.

A brief report will be presented at the Regional Assembly on 19th September by the Forum Chair.

Agenda Item 13 : Any Other Business Matters

Agenda Item 14 : Consideration of Venue and Date of next ICA-AP Regional Assembly

Agenda Item 15 : Closing Remarks

Annexure-1

MINUTES OF THE 10TH MEETING OF ICA-AP REGIONAL ASSEMBLY

Kobe (Japan): 29th November 2012

AGENDA ITEM 01 : OPENING REMARKS

The joint opening ceremony of the 10th ICA-AP Regional Assembly and 7th Cooperative Forum was held at Kobe International Conference Center (KICC) in the morning of 28th November 2012 which was attended by more than 600 cooperators. The inaugural address was delivered by Mr. Toshizo Ido, Governor of Hyogo Prefecture. Dame Pauline Green, ICA President; Mr. Li Chunsheng, President of ICA-AP; and Mr. Akira Banzai, Chairman of JJC and President of JA-ZENCHU delivered their special addresses at the opening ceremony. Dr. Chan Ho Choi, Regional Director of ICA-AP proposed a vote of thanks.

Subsequent to the deliberations at the ICA Regional Cooperative Forum, the 10th Meeting of ICA-AP Regional Assembly was held at KICC, Kobe (Japan) on 29th November. 204 participants from 16 countries and two international organizations attended the Regional Assembly.

Mr. **Li Chunsheng**, President, ICA-AP and being the Chairman of ICA-AP Regional Assembly opened the meeting and welcomed all the members and special invitees. He expressed his happiness for the participation of most of the member organizations' representatives at the Regional Assembly in Kobe. He also thanked Dame Pauline Green, ICA President and Mr. Charles Gould, ICA Director General for their presence.

He further said "2012 will be remembered as a great moment in the history of international cooperative movement. To recognize the long standing contribution of cooperatives towards social harmony and economic progress, the United Nations declared 2012 as the International Year of Cooperatives. In Asia-Pacific region, a range of significant celebrations events took place one after another, throughout the year. All the events shared the same objectives, namely, to raise the public awareness of cooperative values and principles; to promote the value of influence of cooperative brands; to recognize the unique role of cooperatives in social development; and to create a favorable environment for cooperative development with stronger government support. Looking forward, we shall be more ambitious, to make the Year of Cooperatives into a decade of cooperation."

AGENDA ITEM 02 : APPROVAL OF AGENDA

Mr. Li Chunsheng asked the members if they had any comments on the Agenda. The Agenda, which was circulated at the meeting, was unanimously approved.

AGENDA ITEM 03 : CONFIRMATION OF THE MINUTES OF THE 9TH MEETING HELD IN BEIJING ON 5TH SEPTEMBER 2010

Dr. Chan Ho Choi informed the meeting that the minutes of the 9th Meeting of the ICA-AP Regional Assembly held in Beijing (China) on 5th September 2010 were circulated to all the delegates/member organizations and no comments/suggestions/amendments were received. The minutes were confirmed.

AGENDA ITEM 04 : PERUSAL OF MINUTES OF ICA-AP REGIONAL BOARD MEETINGS SINCE LAST REGIONAL ASSEMBLY

Since last Regional Assembly, five meetings of the Regional Board were held. Confirmed minutes of the four meetings were circulated at the Regional Assembly. Necessary follow-up action on these minutes had already been completed. The delegates of the RA endorsed the minutes of the Regional Board.

AGENDA ITEM 05 : REPORT OF THE REGIONAL DIRECTOR

ICA-AP Financial Report for 2009-2012

Mr. Chan Ho Choi presented the ICA-AP financial report for the years 2009 to 2012. He informed the members that there was a small surplus during the years 2009 to 2011. He also presented the financial report for the period January to September 2012. He informed the members that a small surplus was also expected during the year 2012. The report was unanimously accepted by the RA.

Mr. Li Chunsheng said that the financial situation of Asia-Pacific region was very good and hoped it would be better in the coming years.

All members expressed happiness with regard to the outstanding performance and positive financial results of ICA-AP.

ICA-AP Membership Situation

Dr. Chan Ho Choi informed the meeting that the following fifteen organizations from nine countries had joined ICA since last Regional Assembly in Beijing in September 2010:

1. *National Association of Labour Banks (NALB), Japan.*
2. *Cooperative House Building and Finance Corporation Limited, India.*
3. *Supervision & Central Coordination Union of Rural Agricultural Coops (SCURA), Iran.*
4. *Cooperative Bulk Handling Limited (CBH), Australia.*
5. *Tose'e Ta'avon Bank (T.T. Bank), Iran – Associate Member.*
6. *Cooperative Investment Guarantee Fund (CIGF), Iran – Associate Member.*
7. *Central Union for Cooperative Initiative in Israel Limited, Israel.*
8. *National Cooperative Development Board (NCDB), Nepal.*
9. *Japanese Health and Welfare Cooperative Federation (HeW Coop Japan).*
10. *Mongolia National Cooperator's Association (MNCA), Mongolia.*
11. *National Federation of Rural Coops (Induk KUD), Indonesia – Associate Member.*
12. *Pishgaman Kavir Cooperative Company (PKYCC), Iran.*
13. *Kotikawatta Thrift and Credit Cooperative Society Limited (KTCCS), Sri Lanka.*
14. *Central Union of Iran Animal Farmers (CUIAF), Iran.*
15. *Nepal Agricultural Cooperative Central Federation Limited (NACCFL), Nepal.*

He also informed the meeting that the following three organizations – (a) Institute for Indonesian Cooperative Development Studies (LSP2I) of Indonesia; (b) National Federation of Urban Cooperative banks & Credit Societies Limited (NAFCUB) of India; and (c) National Labour Cooperative Federation (NLCF) of India have ceased to be members of ICA due to non-payment of subscription fee.

He also said that the following organizations have applied for membership of ICA:

- *Gujarat Urban Cooperative Banks Federation (GUIFED), India.*
- *National Cooperative Bank Limited, Lalitpur, Nepal.*

The current total membership of ICA-Asia and Pacific is **80** organizations from **25** countries.

Mr. Li Chunsheng said that the membership of our region was increasing very fast comparing with other regions (57 in 2007 and 80 in 2012). The members appreciated the efforts made by Dr. Choi in expanding the membership base of ICA in the Asia-Pacific region.

AGENDA ITEM 06 : REPORT OF THE 9TH COOPERATIVE MINISTERS' CONFERENCE HELD IN BANGKOK ON 27TH FEBRUARY

Dr. Chan Ho Choi presented the report of the 9th Cooperative Ministers' Conference held in Bangkok (Thailand) from 27th to 29th February 2012. He also presented the Joint Declaration adopted by the

Conference on 29th February for the benefit of the members. He further said that the ICA-AP has brought out the full report of the Ministers' Conference in printed form.

Mr. Li Chunsheng said that the Cooperative Ministers' Conferences were very useful to our region and hence it should continue in the future also.

AGENDA ITEM 07 : RE-CONSTITUTION OF ICA-AP REGIONAL BOARD

Dr. Chan Ho Choi informed the meeting that the term of office of the current Regional Board would be over by November 2012 and according to Rules of ICA-AP, the Regional Assembly should elect a President, two Vice Chairs and eight members to the Regional Board for the next four years. He confirmed having received 14 nominations from member organizations by the ICA-AP Secretariat and three members were not present at the meeting due to some reasons (Bangladesh, Mongolia and Pakistan).

Dr. Choi also informed the RA that the Regional Board has appointed an Election Committee comprising Mr. Simon Alfred Pereira, President of Association of Asian Confederation of Credit Unions (ACCU); Mr. Charles Gould, Director General of International Cooperative Alliance (ICA); and Dr. Sisno Tanguyan Romulo, Board of Director, VICTO National Cooperative Federation and Development Center, Philippines to conduct the elections.

Mr. Pereira said that as per the Rules of ICA-AP, President, two Vice Chairs and eight Members have to be directly elected by the Regional Assembly. He further said that the election would be conducted in three phases - first 11 board members; second the President; and third two Vice Chairs.

Mr. Pereira also said that each member would be given 3 minutes for making his/her brief presentation at the meeting for the benefit of the members. At that time they were asked to spell out for which position they are going to contest. He further said that the number of votes polled by each candidate will not be disclosed and only the names of the elected persons would be announced.

One representative from each eligible member organization was asked to pick up the voting ballots for his/her entire delegation. 192 ballots were distributed to the members. Three sets of ballot papers {one original and two photocopies} were distributed. The original ballot was used for electing 11 board members and the counting was done through electronic voting system (OMR). One photocopy of the ballot (A) was used to elect the President. There were two candidates for President {Mr. Li Chunsheng from China and Mr. Akira Banzai from Japan}. The second photocopy of the ballot (B) was used to elect two Vice Chairs. There were three candidates for Vice Chairs {Dr. Chandra Pal Singh Yadav from India, Mr. H.A.M. Nurdin Halid from Indonesia and Ms. Amneris G. Gabriel from the Philippines}. The counting for President and two Vice Chairs was done manually by the members of the Election Committee.

Some members said that they are not aware about the number of votes they are entitled. Dr. Chan Ho Choi read out the number of votes each organization has got in our region for the benefit of the members. He further said that our region has got a total of 264 votes. He also said that we follow the rules of ICA in conducting our election and the number of votes is decided by ICA.

Dame Pauline Green informed the meeting that the number of votes is based on the number of individual members. She further said that the subscription fee was expected to be paid by 31st March and Dr. Choi has extended this date to have maximum participation in the election process. She also said that the voting right was subject to payment of subscription fee.

After counting the number of votes, following persons were declared elected to the ICA-AP Regional Board for the next four years by the Election Committee.

S.#	Name of the Member	Country	Title/ Organization	Position
01	Mr. Li Chunsheng	China	President, ACFSMC	Chair
02	Dr. Chandra Pal Singh Yadav	India	President, NCUI	Vice Chair
03	Mr. H.A.M. Nurdin Halid	Indonesia	President, DEKOPIN	Vice Chair
04	Mr. Akira Banzai	Japan	President, JA-ZENCHU	Member
05	Mr. Won-Byung Choi	Korea	Chairman, NACF	Member
06	Prof Dato Dr.Mohd Ali Baharum	Malaysia	President, ANGKASA	Member
07	Ms. Amneris G. Gabriel	Philippines	Chairperson, NATCCO	Member
08	Mr. Chan Tee Seng	Singapore	Chairman, SNCF	Member
09	Mr. Bandu Ranawake	Sri Lanka	President, NCC	Member
10	Mr. Vitoon Naewpanit	Thailand	Chairman, CLT	Member
11	Mr. Dao Xuan Can	Vietnam	President, VCA	Member

Mr. Li Chunsheng thanked the Regional Assembly for electing him as President and pledged before the RA to work efficiently in collaboration with the support of board members. All other board members and two Vice Chairs also thanked the RA for electing them. Dr. Choi congratulated the newly elected board members and wished them best of performance.

The RA congratulated the members of the Election Committee for conducting the Regional Board elections very smoothly in a professional manner.

AGENDA ITEM 08 : REPORT ON UN INTERNATIONAL YEAR OF COOPS AND BLUEPRINT FOR A COOPERATIVE DECADE

Mr. Charles Gould, Director General of International Cooperative Alliance (ICA), made a presentation on "UN International Year of Cooperatives and Blueprint for a Cooperative Decade" which was approved at the ICA Extraordinary General Assembly in Manchester on 31st October 2012. The delegates thanked Mr. Charles Gould for his presentation.

AGENDA ITEM 09 : APPROVAL OF ICA-AP NEW STRATEGIC PLAN AND MULTI-ANNUAL BUDGET FOR 2013-2016

Dr. Chan Ho Choi presented the ICA-AP New Strategic Plan and Multi-Annual Budget for 2013-2016. His presentation covered the following - (a) Introduction; (b) ICA-AP Office in the Past and Now; (c) Organizational Structure of ICA-AP; (d) Strategic Objectives of ICA (2009-2012); (e) The ICA Blueprint for a Cooperative Decade; (f) The Current Status of Asia-Pacific Region; (g) Approaching to the New Strategic Objectives; (h) Strategic Plan for the new Business Office in Malaysia; (i) New Strategic Objectives of ICA-AP (2013-2016); and Multi-Annual Budget for 2013-2016. He also said that we have allocated US\$ 20,000 to MBO from ICA-AP budget.

Dr. Choi also presented the Strategic Plan of the ICA-AP Business Office in Malaysia. His presentation covered the following: (a) Background; (b) Strategic Objectives; (c) Office Structure; (d) Mode of Activity; (e) Mode of Financing the Participants; (f) Four-Year Plan; (g) Financing of Activities for One Year; and (h) Expected Outcomes.

In his presentation, Dr. Choi said that our region has got 63 countries (45 in Asia and 18 in Pacific Islands) and only 25 countries with 80 member organizations are represented and this fact alone provides a huge potential for ICA to increase its membership.

Prof. Dr. Ali Baharum agreed to the Strategic Plan of the ICA-AP Business Office in Malaysia. He said that ANGKASA Board has already discussed about the MBO and approved it. One coordinator and one support staff would be provided by ANGKASA in addition to free office space. Computers and other equipments are to be bought by ICA-AP. Further discussions would be held with the

Regional Director. He further said that the contribution of US\$ 20,000 from ANGKASA was to be discussed at its Board since it was not included in the Agenda.

Dr. Choi said that Malaysia is liked by many middle-east countries. He further said that we have ample space in ANGKASA and ICA-AP would like to have a person from JCCU to work in MBO. He also said that ACFSMC (China) and NACF (Korea) has agreed to send a technical officer each to work with MBO on secondment.

Mr. Amano said that whether JCCU can send someone to Malaysia was to be discussed with its Board. However, JCCU will continue to support the consumer activities from Tokyo. The present officer will come back to Tokyo in December and consumer committee activities will be operated from Japan.

Dr. Choi informed the meeting that the total annual budget of MBO for activities is US\$ 67,000. ICA-AP will contribute US\$ 20,000 from its budget and we are expecting US\$ 20,000 from ANGKASA and the remaining US\$ 27,000 from JCCU and NACF. He further said that the MBO will be evaluated after two years.

Mr. Li Chunsheng said that this is a very good strategic plan for 2013-2016 and we should try to open the coop banks in the respective countries, if possible. He also said that from now we should strengthen the business investments in cooperatives and this in turn would help to increase the membership. He further said that moving SBO to Malaysia was very good.

Finally, the Regional Assembly unanimously approved the ICA-AP New Strategic Plan and Multi-Annual Budget for 2013-2016.

AGENDA ITEM 10 : APPROVAL OF REVISED ICA-AP RULES

The Singapore Business Office was started functioning on 10th July 1999 with the financial support of Singapore National Cooperative Federation (SNCF). The SNCF has declined to renew the MOU after 31st March 2012. At the meeting held in Bangkok on 26th February 2012, Prof. Dr. Ali Baharum, President of Malaysian National Cooperative Movement (ANGKASA) had offered to provide office space and other facilities for an ICA office in ANGKASA building in Malaysia free of cost. In addition, one coordinator and one support staff would be provided by ANGKASA on secondment. The MOU is being finalized with ANGKASA.

Dr. Chan Ho Choi also presented the Strategic Plan of the Malaysian Business Office. He informed the meeting that the total annual budget of MBO for activities is US\$ 67,000. ICA-AP will contribute US\$ 20,000 from its budget and we are expecting US\$ 20,000 from ANGKASA and the remaining US\$ 27,000 from JCCU and NACF. He further said that the MBO will be evaluated after two years.

In view of the above, the following change was proposed in the Rules of ICA-AP.

Article 3: Structure

The ICA-AP is structured at the regional, sectoral and thematic levels and comprises the following:

- a regional office in New Delhi, India
- a sub-regional office in **Malaysia**.

The Regional Assembly unanimously approved the above change in the Rules of ICA-Asia and Pacific.

AGENDA ITEM 11 : FORMATION OF ICA-AP COMMITTEE ON FORESTRY

Dr. Chan Ho Choi presented this Agenda on Formation of ICA-AP Committee on Forestry. His presentation was included the following: (a) Background; (b) Situation in Asia-Pacific Region; (c) The Way Forward; and (d) Need to form ICA-AP Committee on Forestry.

He further said that looking at the importance of the forestry sector, it has been decided at the Secretariat that an ICA-AP Committee on Forestry should be constituted. He said that ICA-AP has already received eleven nominations from seven countries to become members of the Committee. According to the ICA Rules, no subscription fee was to be paid by the member organizations to become a member of the Forestry Committee. The Regional Assembly approved the formation of ICA-AP Committee on Forestry.

AGENDA ITEM 12 : APPROVAL OF REVISED CONSTITUTIONS OF ICA-AP COMMITTEES

The Chairpersons of the respective Committees presented their Constitutions based on the model Constitution approved by the Regional Board and the discussions they had in their Committee meetings while presenting their report to the RA (Agenda Item 13) for approval. The RA approved the revised Constitutions of all the ICA-AP Sectoral/Thematic Committees.

Dr. Choi reminded the Committees that as per the Rules it is mandatory for them to send the annual work plan/budget to ICA-AP Secretariat for inclusion in the ICA-AP Work Plan.

AGENDA ITEM 13 : REPORTS FROM ICA-AP SECTORAL/THEMATIC COMMITTEES

Agriculture Committee: The 39th meeting of the ICA-AP Committee on Agriculture was held on 26th November at KICC, Kobe, in conjunction with the 10th ICA-AP Regional Assembly. 10 members from five countries attended the meeting (one from India, four from Japan, one from Korea, one from Malaysia and two from Vietnam) in addition to observers from these countries and Pakistan. Mr. Akira Banzai, President of JA-ZENCHU, welcomed the participants on behalf of the Japan Joint Committee of Cooperatives (JJC).

In addition to cover the routine agenda, the meeting discussed and adopted the revised Constitution of the Committee and a revised list of members of the Committee. Election of office bearers of the Committee also took place wherein Mr. Srinivasa Gowda, Senior Board Member of IFFCO, India and Mr. Hajme Yaguchi, Executive Director of JA-ZENCHU, were elected unanimously as Chairman and Vice-Chairman respectively. Decision to hold the next meeting of the Committee was left to the Chairman and ICA-AP Secretariat.

In the afternoon, a seminar on Agricultural Cooperative Development in Asia and the Pacific region was held at the same venue. 24 participants from India, Japan, Malaysia, Pakistan, Vietnam and ACCU attended the seminar. Mr. Srinivasa Gowda, Chairman of ICA-AP Committee on Agriculture, inaugurated the seminar. The objectives of the seminar were to provide opportunities to the participants to express their opinions about agricultural cooperative development in Asia and the Pacific and to exchange information among them and to establish mutual cooperation system in the future.

The theme of the seminar was "Democratic Management System" and "Leading-edge Business Activities of Primary Agricultural Cooperatives". Under these themes, following papers were presented: (a) JA's Democratic Management System - by Mr. Hiroshi Tsuchiya, former Executive Director of JA-ZENCHU and President of Japan Cooperative Institute; (b) Democratic Management System of Primary Agricultural Cooperatives in India - by Mr. Praveen Reddy, Director of IFFCO; and (c) Promotion of Hamlet-based Agricultural Production Corporation - by Mr. Mitsuo Murakami, Vice-President of JA-ZENCHU.

Consumer Committee: The 45th meeting of the ICA-AP Committee on Consumer Cooperation was held at Kobe International Conference Center (KICC) on 27th November. 18 members and 20 observers attended the meeting. The meeting was presided over by Mr. Haruyoshi Amano, Chairperson of the Committee. Mr. Katsumi Asada, President of JCCU conveyed his welcome greetings to the participants. Dr. Chan Ho Choi, Regional Director of ICA-AP also attended the opening session and gave his greetings.

The members from eight countries (India, Iran, Japan, Korea, Malaysia, Philippines, Singapore and Sri Lanka) made brief presentations on the recent activities and business results. The Secretary presented the activity plan for 2013 which was later approved. The meeting also discussed and unanimously approved the revised Constitution of the Committee based on the Model Constitution approved by the ICA-AP Regional Board at its meeting on 12th June in Beijing with some modifications to Article-6 and Article-15, as suggested by the members.

Mr. Amano informed the meeting that the Singapore Business Office will be closed from 31st December 2012 and the Malaysian Business Office (MBO) will be opened in the 1st quarter of 2013. He also informed the meeting that the functions of the Consumer Committee will be transferred to the International Department of JCCU and Ms. Kanako Miyazawa will continue as Secretary to the Committee.

The report of the “Study on Consumer Cooperatives in Asia-Pacific” was presented at the meeting for the benefit of the members. The recommendations of the Ad-hoc Committee and action plans to be taken by the researched countries, Consumer Committee and ICA-Asia and Pacific were also presented.

It was decided to hold the next meeting of the Committee in Singapore in collaboration with NTUC Fairprice. The dates of the meeting would be finalized soon and intimated to the members. The meeting ended with a vote of thanks to the Chair.

Credit and Banking Committee: The meeting of ICA-AP Committee on Credit and Banking (RCBA) was held on 26th November at Kobe International Conference Center (KICC). Four members (India, Japan, Philippines and Vietnam) and five observers from Indonesia, Malaysia and Sri Lanka attended the meeting. In the absence of the Chair and Vice Chair, Mr. Sivadasan Nair from India was appointed as interim Chairman to conduct the meeting. The meeting discussed about the revised Constitution based on the Model Constitution and unanimously approved it with some minor changes to Article-6, Article-12 and Article-13, as suggested by the members.

Mr. Sivadasan Nair from India and Ms. Divina Cabunoc Quemi from the Philippines were unanimously elected as Chair and Vice Chair of the Committee respectively for the next four years.

Mr. Kazuhiko Otake, Managing Director of NORINCHUKIN Bank, Japan made an impressive presentation on “Reconstruction Efforts - the Role Played by Cooperative Financial Institutions”. In his presentation, he explained how NORINCHUKIN Bank provided emergency assistance followed by comprehensive reconstruction work and financial assistance to the community after disaster. The members appreciated his presentation.

The meeting authorized the Chair and the ICA-AP Secretariat to decide about the date and venue of the next meeting of the Committee.

HRD Committee: The 24th meeting of the ICA-AP Committee on Human Resource Development (HRD) was held in the forenoon of 27th November at Kobe International Conference Center (KICC). 16 members and 12 observers from 10 countries, namely, China, India, Japan, Malaysia, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam attended the meeting.

The opening session was attended and addressed by Dr. Chandra Pal Singh Yadav, President of NCUI and Vice Chairman of ICA Regional Board and Dr. Bhagwati Prasad, Chairman of the HRD Committee. Dr. Chan Ho Choi, Regional Director of ICA-Asia and Pacific also addressed the meeting at a later stage. The meeting was presided over by Dr. Bhagwati Prasad. He welcomed the presence of the members and thanked them for coming to the meeting. He stressed the importance of Global HRD Networking (www.hrd.coop) developed and maintained by National Cooperative Union of India (NCUI).

The meeting decided that the Cooperative Learning Center {CLC} project which was conceived, designed and launched by the Global HRD Committee should own and be responsible for the fate of

this project. The ICA-AP Secretariat received 33 nominations for the HRD Committee from ICA member organizations in 13 countries. The meeting approved the membership of these nominees.

The ICA-AP Regional Board had approved a model constitution for ICA-AP sectoral/thematic committees at its meeting held in Beijing on 12th June 2012. Accordingly, the Constitution of HRD Committee was revised. After discussions, the meeting unanimously approved the revised Constitution of the ICA-AP Committee on HRD with some minor corrections to article-8 and article-14.

The following three presentations were made at the meeting: (a) **HRD as a Tool for Good Governance in Cooperatives** by Dr. Bhagwati Prasad, former Chief Executive of NCUI and Vice Chairman of Cooperative House building and Finance Corporation Limited, Lucknow, India; (b) **How Human Resource Development Efforts Help Cooperatives Build Secured Society** by Prof. Dr. Rosmimah Bt Mohd Roslin, Board of Director, Cooperative College of Malaysia; and (c) **Status Report of GHRD** by Dr. Dinesh, Chief Executive of National Cooperative Union of India.

The ICA HRD Committee entrusted the work of developing a portal on training to NCUI with the condition that financial liability is to be met by the NCUI. This portal was initially launched in February 2007 at VMNICM in Pune. But, for the last 3 years not much work has been done on this portal due to various reasons. Recently, the portal has been shifted to NCUI premises. Dr. Dinesh informed the meeting that the portal will be operative again from early 2013 and the preparations are in advanced stage. The committee congratulated the NCUI for this achievement.

The meeting also endorsed the following three points raised by Dr. Chan Ho Choi, ICA-AP Regional Director, in his remarks - (a) Networking of HRD training institutions to share experiences, best practices and matters on training; (b) Upholding of success stories in ICA-AP website; and (c) Higher level training for cooperative leaders in the region. It was also decided that these issues will form the part of the strategic planning of HRD for the next four years.

The meeting unanimously decided the theme of the next seminar to be held in 2013 as “**Success Stories as a Tool for Cooperative Education and Training**”. Subsequently, the meeting unanimously elected **Ms. Norwatim Abd Latif**, Deputy Director General of Cooperative College of Malaysia as Vice Chair of the HRD Committee for the remaining two years.

Research Committee: The ICA-AP Regional Research Conference/Meeting was held in KICC on 26th November 2012. The conference was attended by 43 delegates from 10 countries (India 18, Korea 5, Japan 5, Malaysia 3, Philippines 2, Vietnam 2, Nepal 4, Turkey 1, Canada 1, and UK 1). At the outset, Mr. Akira Kurimoto, Vice Chair of the Research Committee welcomed the participants to the Conference and Dr. G.N. Saxena, Chairperson of the Committee gave the Opening Address.

There were two keynote speakers at the Opening Session - Prof. Johnston Birchall from the University of Sterling, UK and Prof. Lou Hammond Kettison of Saskatoon University, Canada - who is currently the chairperson of the Global Research Committee of the ICA. Their keynote addresses looked at the *Cooperative Potential for Socioeconomic Development* and *Measuring the Cooperative Difference* so that the visibility of cooperatives can be increased.

The theme of the Conference had been fixed as *Bringing Cooperatives back to Centre Stage* and the Research Committee had accordingly invited research papers on six sub themes: (a) How to Gauge Cooperative Socioeconomic Impact; (b) How to Enhance Coop’s Visibility by Branding, Publicity and Education; (c) Emergence of new Coops for General Interests (health, social care, utilities); (d) Public Policies, Laws and Regulations Conducive for the Formation , Growth and Stability of Cooperatives; (e) Cooperative Resilience to Economic / Financial Crises; and (f) Cooperative Response to Natural Disasters.

Research presentations were made by Dr. Dongre, Dr. Shanta Raj Sharma Neupane, Ms. Ahlung Kim, Ms. Sumi Cho, Dr. Minoru Sugino, Mr., Sanjay Verma, Dr. T. Paranjothi, Dr. B. Ganesh, Dr. Basavaraja, Mr. Shinri Murakami, Ms. Yukiko Yamazaki and Mr. Humpei Hayashi on different sub-

themes. The conference threw up various research results, which are proposed to be documented for circulation shortly.

After the Conference, the ICA-AP Committee on Research met to decide on the new Constitution of the Committee and also to elect new office bearers of the Committee. Dr. Chan-Ho Choi joined the Meeting and participated in the discussions on the new Constitution. It was impressed upon him to find more ways and means of attracting and engaging youth and researchers in the program of ICA. The new Constitution, as approved by the Committee and the researchers present was sent to ICA-AP for revision. Dr. G.N. Saxena and Mr. Akira Kurimoto have been re-elected unanimously as the Chair and Vice Chair of the Committee for a second consecutive term of 4 years.

Women's Committee: The meeting of the ICA-AP Committee on Women was held on 26th November at the Kobe International Conference Center (KICC). Eight members out of eleven and 22 observers from 11 countries attended the meeting. The meeting was presided over by Ms. Hitomi Tanaka, Chairperson of the Women's Committee. She extended a warm welcome to the members and the observers. Dr. Chan Ho Choi, Regional Director of ICA-AP also attended the opening of the meeting.

The meeting discussed about the revised Constitution of the Women's Committee based on the Model Constitution approved by the Regional Board at its meeting in Beijing on 12th June. The meeting unanimously approved the Constitution with some modifications to Article-6 and Article-12.

Ms. Hitomi Tanaka from JCCU (Japan) and Ms. Divina Cabunoc Quemi from NATCCO (Philippines) were re-elected as Chairperson and Vice Chairperson of the Committee respectively. The Chair and Vice Chair thanked the members for re-electing them again.

The Committee commissioned writing of "Resource Guide for Advanced Training of Cooperatives on Entrepreneurship Development of Women and Gender Equality". The Consultant, Ms. Salome Ganibe, presented the outline of the first draft. The members from Korea, Nepal, Pakistan and the Philippines made presentation on current situation/updates about gender mainstreaming activities in their cooperatives.

The meeting discussed and approved the work plan of the Women's Committee for 2013. It was also decided to hold the next meeting of the Committee in Indonesia in conjunction with the ICA-AP Regional Assembly.

Youth Committee: The 5th meeting of the ICA-AP Committee on Youth was held on 26th November at the Kobe International Conference Centre. The meeting was attended by members from India, Indonesia, Japan, Malaysia, Pakistan and Sri Lanka. Members from Iran and ACCU sent their messages through the internet. The Committee realized that there are 17 Members that constitute the Youth Committee.

Due to the resignation of the Chairperson and one Vice Chairperson (elected in 2010) and the absence of the other Vice Chairperson, Mr. Ahsan Ali Thakur was appointed as the Interim Chair until the next meeting. The meeting was also attended by observers from Malaysia, Japan, India and Sri Lanka.

The members adopted the agenda and also confirmed the inclusion of Dr. Chan Ho Choi, Regional Director as the honorary member of the Committee. The secretary opened by reading the minutes of the 2010 Meeting in Beijing. The meeting started with self introduction by members and their expectations from the Youth Committee. This was followed by Country Presentations by the members who gave a brief idea of the cooperative movement in their countries and the participation of youth in cooperatives and future plans.

A presentation was made by the secretary on 'Cooperative Business Solutions' and the need for effective results for the cooperative sector from efficient technology. A report on the Committee's Face Book page with over 700 members was also shown. This was followed by a presentation on Youth Workshop on 'Introduction to Cooperatives' and related activities in Pakistan along with an

account of the Floods in Pakistan in 2010 and its grave consequences. The Regional Director shared his views and opinions on the future of cooperatives. The Committee organized a workshop for youth at Kannur, Kerala on Cooperative Entrepreneurship and Green Innovations and has released two editions of its electronic magazine - 'Young & Cooperating'.

The model Constitution was discussed. Suggestions were made by the members as well as ICA-AP Board Member, Prof. Dato Mohd. Ali Baharum. The suggestions were accepted by the Committee. The Committee wished to arrive upon a definition for Youth and it was decided that the secretariat takes expert opinions and international standard in order to propose a definition at the next meeting. The members decided to meet in Buldana (India) in April 2013 to conduct fresh elections and formally adopt the Constitution.

Forestry Committee: The preliminary meeting of the ICA-AP Committee on Forestry was held at KICC on 27th November at 14.00 hours. Out of 11 nominated members from seven countries, only four members from three countries - India, Indonesia and Japan - attended the meeting. In addition, some observers also attended the meeting from these countries.

Mr. Shieyoshi Satoh, President of National Federation of Forest Owners' Coop Associations, Japan, was selected for the post of Interim Chair of the Committee and Dr. K.G. Wankhede, Chief Executive of Indian Farm Forestry Development Cooperative (IFFDC), India, was selected for the post of Interim Vice-Chair till the 1st formal meeting of the Committee.

Before this preliminary meeting, the ICA-AP Regional Board approved the formation of ICA-AP Committee on Forestry, in its meeting held on 26th November in Kobe. The members present there went through the draft constitution of the Committee and list of nominated members. They have approved the Constitution with a slight change, and accepted the List of nominated members and wanted the Secretariat to place this constitution and List of nominated members in front of the 1st formal meeting of the ICA-AP Committee on Forestry for ratification. It was also decided in the meeting that membership may be increased to seek nominations from member-organizations of ICA.

University/Campus Coops Committee: The meeting of the Office Bearers of the ICA-AP Committee on University/Campus Cooperatives was held on 25th November at the Coop Inn, Kyoto in Japan. The day-long meeting reviewed the activities of the Committee during the year 2012 and also planned the forthcoming activities. The meeting was presided over by Prof. Kokichi Shoji, Chairperson of the Committee. The Vice Chairpersons, Prof. Ali Hasan from Malaysia and Prof. Zenaida Diola from the Philippines and the Co-Secretaries Mr. Ohmoto from Japan and Dr. Dongre from India were present along with the observers. A team of representatives from the Korean University Cooperative Federation also participated in order to discuss about the preparations for the forthcoming regional workshop.

The meeting considered the resolutions discussed during the Committee meeting held earlier in Kuala Lumpur and adopted them. In particular the meeting discussed and finalized the new Constitution of the Committee and also the Budget proposals for the year 2013 and submitted the same to the ICA-AP office, so as to approve the same during the Regional Assembly in Kobe. It was resolved that the Chairperson would communicate with all the member organizations of the ICA-AP and request them to nominate members to the Committee as per the new Constitution.

After a detailed discussion it was resolved to hold the next ICA-AP Regional Workshop on University/Campus Cooperatives at Seoul (Korea) during the first week of July 2013. It was decided to circulate the first notification of the proposed workshop in late March.

-1-

AGENDA ITEM 14 : REPORT OF THE 7TH COOPERATIVE FORUM ON "ROLE OF COOPERATIVES IN TIMES OF NATURAL DISASTER"

Dr. Chan Ho Choi presented a brief report of the 7th Cooperative Forum on "Role of Cooperatives in Times of Natural Disaster" held in Kobe on 28th November and the resolution on "Cooperative Action for Natural Disaster". The Regional Assembly approved the resolution which is reproduced below.

**Resolution on “Role of Cooperatives in Times of Natural Disaster” adopted by the
7th Cooperative Forum held on 28th November 2012 in Kobe (Japan)**

We, the cooperators, representing cooperative movements of Asia and Pacific region of ICA who participated in the 7th Cooperative Forum of the International Cooperative Alliance-Asia and Pacific (ICA-AP) on this day 28th November 2012 in Kobe city of Japan and

- Reaffirming that the last six ICA-AP Regional Cooperative Forums have contributed significantly in the progress to the cooperatives in the region through meaningful discussions and recommendations to be implemented by the cooperatives as well as the governments for creating and promoting an enabling environment for cooperatives;
- Being aware that during the last decade and especially in the last few years, the entire region has been devastated by natural disasters and several of member countries suffered irreparable loss of human life and property. A large number of cooperatives were destroyed, many members lost their lives, and several people were disabled and rendered homeless and jobless. Disasters are not only natural but also created by human and are manmade like the leakage of nuclear power projects in Japan. Impact of this is long lasting and more dangerous;
- Noting that Asia-Pacific region is most prone to natural disasters but lacks preparedness even when it is four times more likely to be affected by natural disasters than Africa and 25 times more likely than Europe or North America – according to the first Asia-Pacific Disaster Report, launched by ESCAP and ISDR in Icheon, Republic of Korea on 26th October 2010 which was released at the *Fourth Asian Ministerial Conference on Disaster Risk Reduction (AMCDRR)*;
- Recognizing that during all these times of disaster, the cooperatives tried to alleviate the sufferings of the people with all means. The role of International Cooperative Alliance and its members in providing resources and extending solidarity has been exemplary and the cooperatives can play an integral role in disaster mitigation and management if their efforts are backstopped with support and resources from the Governments and other agencies as partners in joint endeavour;
- Noting that in some cases, due to their existing vast network with people, cooperative’s intervention was faster than the state agencies and that re-established the significance of mutual cooperation in daily life of common people and therefore;
- Call upon the Cooperatives, Governments, UN agencies and other stake holders to come together and recognize cooperatives as representative of largest group of people in a country which represents individuals as well as their community more than any other civil society in any country for that matter and to facilitate cooperatives in Asia-Pacific countries to integrate resources for developing and implementing emergency relief, rehabilitation and reconstruction projects during disaster and also must acknowledge cooperatives as essential partner in revival of local economy in post disaster reconstruction;
- Call upon the cooperatives to pay greater attention to service of people and revitalize and strengthen their capacity by consolidating their resources through establishing network with grass root organizations, people’s movements, civil societies and national as well as local governments;
- Urge upon to facilitate net work with fellow cooperatives, governments and UN agencies for exchange of information, channel resources, carrying out joint exercises involving the ICA-UN-Government-Cooperative Movement to develop disaster management units in cooperatives equipped with appropriate resources such as dedicated funds, disaster preparedness Manual and training to staff; and

- Call upon the member nations to raise awareness about role of cooperatives during the disaster and to resolve and recommend that cooperatives be recognized as “Partner in Disaster Management” by respective governments and UN and establish UN-ICA partnership for capacity building of cooperatives for disaster management.

AGENDA ITEM 15 : ANY OTHER BUSINESS MATTERS

Ms. Amneris suggested that election guidelines should be brought out and published in advance.

Dr. Choi said that we established the new rules of election today morning only and this would be included in the minutes of the RA which will serve as guidelines for future RA elections.

AGENDA ITEM 16 : CONSIDERATION OF VENUE AND DATE OF NEXT RA

Dr. Chan Ho Choi informed the meeting that ICA-AP Secretariat has not received any firm offer for hosting the next Regional Assembly.

Mr. H.A.M. Nurdin Halid, President of Dewan Koperasi Indonesia (DEKOPIN) offered to host the next Regional Assembly and related events in Indonesia in 2014. Dr. Chandra Pal Singh Yadav, President of National Cooperative Union of India (NCUI) offered to host the 2016 Regional Assembly in India. He further said that India is unable to host the next RA in 2014 due to general elections.

The meeting unanimously accepted the offers of DEKOPIN and NCUI. The dates and venue would be decided in consultation with the DEKOPIN. The RA thanked both Indonesia and India for agreeing to host the ICA-AP events in 2014 and 2016.

AGENDA ITEM 17 : CLOSING REMARKS

Mr. Li Chunsheng thanked the members for coming and attending the meeting. He appreciated the excellent arrangements made by the host organization, Japan Joint Committee of Cooperatives (JJC) for the meetings in Kobe.

Dr. Chan Ho Choi said that a total of 14 different meetings were held in Kobe from 26th to 29th November and he thanked the JJC for making excellent arrangements and the kind hospitality. He also thanked the members of the Election Committee for conducting the election very smoothly.

The RA proposed a vote of thanks to Dr. Chan Ho Choi and his staff for carrying out the ICA-AP’s work with success. The RA also thanked Dame Pauline Green, ICA President and Mr. Charles Gould, ICA Director General for coming and spending their valuable time.

The meeting terminated with a vote of thanks to the Chair.

Annexure-2

Minutes of the ICA-AP Regional Board Meeting *Haikou (China): 15th March 2013*

The meeting of the ICA-AP Regional Board was held at the HNA Grand Hotel in Haikou (China) on Friday, 15th March 2013 from 09:00 to 12:30 hours. Following members attended the meeting:

1. Mr. Li Chunsheng, ACFSMC, China - Chairperson
2. Dr. Chandra Pal Singh Yadav, NCUI, India - Vice Chairperson
3. Mr. H.A.M. Nurdin Halid, DEKOPIN, Indonesia - Vice Chairperson
4. Mr. Hajime Yaguchi, JA-ZENCHU, Japan - Alternate Member
5. Mr. Won Byung Choi, NACF, Korea - Member
6. Prof. Dr. Mohd. Ali Baharum, ANGKASA, Malaysia - Member
7. Ms. Amneris G. Gabriel, NATCCO, Philippines - Member
8. Ms. Dolly Goh, SNCF, Singapore - Alternate Member
9. Mr. Bandu Ranawaka, NCC, Sri Lanka - Member
10. Dr. Weera Wongsan, CLT, Thailand - Alternate Member
11. Mr. Dao Xuan Can, VCA, Vietnam - Member
12. Mr. Zhang Wangshu, ACFSMC, China - Observer
13. Ms. Wang Jinzhi, ACFSMC, China - Interpreter
14. Dr. Dinesh, NCUI, India - Observer
15. Mr. Teguh Boediyana, DEKOPIN, Indonesia - Interpreter
16. Ms. Sharmila Yahya Zaini, DEKOPIN, Indonesia - Observer
17. Mr. Ilham Nasai, DEKOPIN, Indonesia - Observer
18. Ms. Siho Kawamura, JA-ZENCHU, Japan - Interpreter
19. Mr. Youn Soo Kim, NACF, Korea - Observer
20. Mr. Hanho Choi, NACF, Korea - Interpreter
21. Mr. Phanuwat Wanraway, CLT, Thailand - Interpreter
22. Mr. Nguyen Trung Thanh, VCA, Vietnam - Interpreter
23. Dr. Chan Ho Choi, RD, ICA-AP, New Delhi
24. Mr. K. Sethu Madhavan, ICA-AP, New Delhi

Agenda Item 01 : Opening Remarks

Mr. Li Chunsheng extended a warm welcome to the members of the ICA-AP Regional Board from 11 countries for coming to Haikou to attend the meeting. He further said "Needless to say, 2012 was a year of unusual significance. We held various activities to celebrate the IYC and hail the world. Cooperative is presented as a way of looking at the world not just as it is, but as it could be, which brings people, especially the vulnerable group, the hope, confidence and way to cooperate and thrive. After the celebration, we shall move on and find ways to sustain, strengthen, and expand our accomplishment. So I wish we could take the chance of this meeting to plan this year with gratitude and hope".

Agenda Item 02 : Approval of the Agenda

Mr. Li Chunsheng invited views and comments of the members on the Agenda. The Agenda of the meeting was unanimously approved.

Agenda Item 03 : Confirmation of the Minutes of the last Meeting held in Kobe on 26th November 2012

Dr. Choi informed the meeting that the minutes of the Regional Board meeting held in Kobe (Japan) on 26th November 2012 were circulated among the members and no comments/suggestions were received. The minutes were confirmed.

Agenda Item 04 : ICA-AP Financial Report for 1st January to 31st December 2012

Dr. Choi presented the ICA-AP Financial Report for 1st January to 31st December 2012. He informed the meeting that there was a surplus of CHF 55,443 which mainly came from the personnel costs. The personnel costs included the salary of self and other five persons. He further said that the salary of ICA-AP staff was very low compared to other cooperative organizations in India. The Government of India revises the salary of its staff once in 10 years and that is followed by the cooperative organizations, but ICA never followed this. Also we are only paying a consolidated salary without any perks. Hence, the staff has to pay higher income tax. Therefore, he requested the Board to consider introduction of the gratuity scheme to the ICA-AP staff @ 15 working days salary per completed year from 1st January 2012 and increase of the salary.

After brief discussions, the Board agreed to the suggestion of Dr. Choi and authorized the RD to increase the salary of staff suitably and study the gratuity system and implement it accordingly.

Mr. Li Chunsheng said that the financial situation of Asia-Pacific region was very good comparing with other regions and hoped it would be better in the coming years also.

Agenda Item 05 : Progress Report on the ICA-AP Business Office in Malaysia

Dr. Choi informed the meeting that he visited Malaysia last month and signed the MOU with ANGKASA on 21st February 2013. A copy of the MOU was circulated to the members for their information. As per the MOU, one coordinator and one support staff would be provided by ANGKASA in addition to free office space of 1,400 square feet in a separate rented building in front of ANGKASA which was enough to accommodate five persons. ANGKASA has also agreed to pay a sum of US\$ 20,000. The ACFSMC (China) and NACF (Korea) are in the process of selecting their technical officers to work at the MBO. He also informed the meeting that the JCCU (Japan) is considering to send a person on secondment from January 2014 onwards.

Dr. Choi further said that we are now in the process of registering the office with the Malaysian Investment Development Authority (MIDA) with the assistance of ANGKASA. This would be done after getting the required information from ACFSMC and NACF about their technical officers. He also said that according to Malaysian regulations, the staff should be paid some salary. For this purpose, the seconding organizations should pay some money to the ICA-AP so that this requirement could be met.

Dr. Choi further said that the housing condition for the seconded staff near ANGKASA was very good and generally it would cost roughly US\$ 1,000 for single accommodation and US\$ 2,000 for family accommodation per month.

On a query from Mr. Hajime Yaguchi, Dr. Choi informed the meeting that a sum of US\$ 20,000 would be provided to MBO from ICA-AP Budget. He also said that there would be separate reporting system for MBO.

Mr. Li Chunsheng said that MBO should have separate work plan and budget in the future. But now we are in the process of setting up the office and the main income was coming from the member organizations and it should be step by step approach.

Mr. Choi said that it was too early to discuss about what we can achieve from the MBO, since we are now in the process of setting up the office.

Dr. Chandra Pal Singh said that since it was a new office in Malaysia, we should give some time to settle down and we could review it after two years, as mentioned in the MOU.

Mr. Li Chunsheng said that we discussed about the MBO in Kobe last year and lot of initiatives has taken place after that. It was a good beginning and it would take some time to settle down.

Agenda Item 06 : Revision of ICA-AP Activity Plan for 2013

Dr. Choi presented the revised ICA-AP Work Plan for 2013. He said that a total of 26 activities have been included in the work plan. He further said that this work plan was approved by the Board in Kobe and only the venue and dates have been finalized. The members approved the revised work plan.

Dr. Chandra Pal Singh said that, if possible, an activity for women may be included in the 2013 work plan.

Agenda Item 07 : ICA Membership Subscription for 2013

Dr. Choi presented the draft subscription details of ICA-AP members for the 2nd phase (2013-2016). He said that the Invoices have been sent by ICA Geneva based on number of individual members and World Bank Country Income Index (WBCII). Prior to 2009, the subscription was based on business turnover which was more reasonable. For six countries in our region (China, India, Iran, Pakistan, Thailand and Vietnam) the WBCII has gone up. Accordingly, the total subscription from our region has increased by 30 per cent which was very high.

Dr. Weera Wongsan said that CLT has received an Invoice for CHF 49,440 which was three times higher than 2012 subscription. He was joined by many board members and they all expressed their inability to pay the subscription as per the Invoices provided to them.

The members were of the view that WBCII was based on the economic situation of the country and it has nothing to do with the number of individuals. Unlike other regions, the number of individuals was very high in our region.

Mr. Won Byung Choi made the following remarks: (a) we should get the subscription increase of other regions; (b) earlier the subscription was based on business turnover which was very logical; (c) there was no relationship between the WBCII and cooperatives; and (d) ICA Board was dominated by European region and ICA-AP was not getting its due share in the global board. He further said that the two global board members who represent sectoral organizations were from Europe and one board member who represents youth was from America.

Mr. Li Chunsheng said that we should report this to ICA Board in Moscow. He further said that the increase of membership subscription should be step by step.

Finally, Dr. Choi requested the board members to send their written views on the subscription payment to ICA as soon as possible.

Agenda Item 08 : Nomination of one board member to ICA Domus Trust in place of Regional Director

Dr. Choi said that the Bonow House was constructed in memory of Dr. Bonow, former ICA President. The major financial support for the construction of the building came from the Swedish Cooperative Centre (SCC) where as other members including the Japanese and Indian Cooperative Movements also made contributions. The building was owned by ICA Domus Limited, a company established in the United Kingdom in 1966 when the ICA was still headquartered in London. *ICA Domus Limited* was originally owned by ICA and KF of Sweden jointly. In 1985 KF transferred the ownership of its share to ICA and eventually ICA became the sole owner of the ICA Domus Limited and the building.

Dr. Choi also informed the meeting about the establishment of ICA Domus Trust in India on 25th October 1988. The ICA Domus Trust was incorporated under Indian Trust Law for public charity objects. He further said that 37% of the fund was invested in government bonds; another 37% in construction of NOIDA building; and 26% in ICA-AP New Delhi office building. He said that a decision was taken that paid staff should not be the trustees of ICA Domus Trust. However, the Regional Director will function as an Administrator of the Trust.

Dr. Choi further said that three names were by designation – ICA President, ICA-AP President and NCUI President – and one each nominated by ICA Global Board and ICA-AP Regional Board. The ICA Board has already nominated Ms. Kathy Bardswick (Canada) in place of Director General. The Regional Director resigned from the ICA Domus Trust as a Trustee on 1st November 2012 in Manchester and a substitute was to be nominated by the ICA-AP Regional Board. He further said that since it was an honorary post and involves additional time and funds, it could be better if a global board member from our region was nominated as trustee in his place.

Dr. Chandra Pal Singh said that the Domus Trust was formed in India for the development of cooperatives in the region, particularly under-developed countries and it was not the property of ICA and the members of the Trust are decided by the trustees. He further said that it could be better if the nominee came from an under-developed country of Asia-Pacific region.

Mr. Won Byung Choi agreed with the views of Dr. Chandra Pal Singh. He further said that “I would like the Trust to work for the development of cooperatives in the Asia-Pacific region”.

Dr. Choi further informed the meeting that the NOIDA building was almost ready and we are now in the process of obtaining the Completion Certificate from the concerned authorities. At the same time, we are also in the lookout for suitable tenants. The Memorandum of Understanding signed between ICA and the ICA Domus Trustees in Manchester on 21st November was circulated at the meeting for the benefit of the members.

Mr. Li Chunsheng asked the members whether anyone was interested to be a trustee of the Domus Trust voluntarily. Since nobody came forward, the meeting authorized the Chairman and two Vice Chairmen to discuss this issue further and nominate a person as trustee to the ICA Domus Trust from Asia-Pacific region in place of the Regional Director.

Agenda Item 09 : Other Business Matters Arising

Mr. Nurdin Halid made the following points: (a) Regional Board has to make an initial diplomacy approach to leaders; (b) Lobbying was necessary to make the Board able to take part in the international economic events; and (c) Building joint projects for the world to see about cooperatives and its network.

Agenda Item 10 : Date and Place of Next Meeting

It was decided to hold the next board meeting in Cape Town (South Africa) in the afternoon of 1st November 2013 in conjunction with the ICA General Assembly. However, if a meeting was required in between, it would be decided by the Regional Director in consultation with the Chairman.

Agenda Item 11 : Closing Remarks

Mr. Li Chunsheng thanked the members for their kind support in conducting the meeting very smoothly. He wished them a comfortable and enjoyable stay in Hainan.

Dr. Choi thanked the ACFSMC for making excellent arrangements for the meeting and the kind hospitality provided to the board members.

The meeting ended with a vote of thanks to the Chair.

Minutes of the ICA-AP Regional Board Meeting
Cape Town (South Africa): 1st November 2013

The meeting of the ICA-AP Regional Board was held at the Cape Town International Convention Center (South Africa) on Friday, 1st November 2013 from 14:00 to 17:30 hours. Following members attended the meeting:

25. Mr. Li Chunsheng, ACFSMC, China - Chairperson
26. Dr. Chandra Pal Singh Yadav, NCUI, India - Vice Chairperson
27. Mr. H.A.M. Nurdin Halid, DEKOPIN, Indonesia - Vice Chairperson
28. Mr. Hajime Yaguchi, JA-ZENCHU, Japan - Alternate Member
29. Mr. Won Byung Choi, NACF, Korea - Member
30. Prof. Dr. Mohd. Ali Baharum, ANGKASA, Malaysia - Member
31. Mr. Jose Romeo B. Ebron, NATCCO, Philippines - Member
32. Mr. Chan Tee Seng, SNCF, Singapore - Member
33. Mr. W. Lalith A. Peiris, NCC, Sri Lanka - Member
34. Mr. Vitoon Naewpanit, CLT, Thailand - Member
35. Mr. Dao Xuan Can, VCA, Vietnam - Member
36. Dr. Sukesh Zamwar, BUCCS, India - Youth Representative
37. Mr. Seah Kian Peng, Singapore - ICA Global Board Member
38. Ms. Zhang Xiao Hong, ACFSMC, China - Interpreter
39. Dr. Dinesh, NCUI, India - Observer
40. Mr. Teguh Boediyana, DEKOPIN, Indonesia - Interpreter
41. Ms. Sharmila Yahya Zaini, DEKOPIN, Indonesia - Observer
42. Mr. Ilham Nasai, DEKOPIN, Indonesia - Observer
43. Mr. Takuo Ichiya, JA-ZENCHU, Japan - Observer
44. Mr. Yukio Abe, IDACA, Japan - Interpreter
45. Mr. Youn Soo Kim, NACF, Korea - Observer
46. Mr. Hanho Choi, NACE, Korea - Interpreter
47. Dato Abdul Fattah Abdullah, ANGKASA, Malaysia - Observer
48. Mr. Nasir Khan Yahaya, ANGKASA, Malaysia - Observer
49. Dr. Sunil Silva, NCC, Sri Lanka - Observer
50. Mr. Phanuwat Wanraway, CLT, Thailand - Interpreter
51. Ms. Tran Thu Hang, VCA, Vietnam - Interpreter
52. Dr. Chan Ho Choi, RD, ICA-AP, New Delhi
53. Mr. K. Sethu Madhavan, ICA-AP, New Delhi

Agenda Item 01 : Opening Remarks

The meeting was chaired by Mr. Li Chunsheng, Chairman of the ICA-AP Regional Board. He extended a warm welcome to the members for coming to Cape Town to attend the meeting.

Agenda Item 02 : Approval of the Agenda

Mr. Li Chunsheng invited views and comments of the members on the Agenda. The Agenda of the meeting was unanimously approved.

Agenda Item 03 : Confirmation of the Minutes of the last Meeting held in Haikou on 15th March 2013

Dr. Choi informed the meeting that the minutes of the Regional Board meeting held in Haikou (China) on 15th March 2013 were circulated among the members and no comments/suggestions were received. The minutes were confirmed.

Agenda Item 04 : Ratification of substitute member from Sri Lanka (Mr. W. Lalith A. Peiris, Chairman, NCC)

Dr. Choi informed the meeting that the National Cooperative Council of Sri Lanka (NCC) had nominated its current Chairman Mr. W. Lalith A. Peiris in place of Mr. Bandu Ranawake. The meeting unanimously ratified the substitute member from Sri Lanka. Mr. Peiris thanked the Regional Board for ratifying his name.

Agenda Item 05 : Co-option of Youth Representative (Dr. Sukesh Zamwar, Chief Managing Director, Buldana Urban Coop Credit Society) to ICA-AP Regional Board

Dr. Choi informed the meeting that according to ICA-AP Rules the Chairman of Youth Committee is co-opted to ICA-AP Regional Board. Dr. Sukesh Zamwar, Chief Managing Director of Buldana Urban Cooperative Credit Society was elected as Chairman of ICA-AP Youth Committee at its meeting held in Buldana (India) on 19th July 2013. The meeting unanimously co-opted Dr. Sukesh Zamwar to ICA-AP Regional Board. Dr. Sukesh thanked the Regional Board for co-opting him to Regional Board.

Agenda Item 06 : ICA-AP Activities Report for January to October

Dr. Choi presented the ICA-AP Activities Report for January to October 2013 for the benefit of the members.

Dr. Chandra Pal Singh said that Dame Pauline Green, President of ICA, had visited New Delhi on 24-25 June on an invitation by the National Cooperative Union of India (NCUI) to attend the 16th National Cooperative Congress of India. This has not reflected on the report presented by Dr. Choi. Hence he requested the ICA-AP to include this news item on the report.

Mr. Hajime Yaguchi informed the meeting that IDACA was organizing many training courses and all the participated expressed their gratitude for the training they got in Japan. He wanted to get some feedback from the sponsoring organizations also. He made the following remarks about the training courses conducted in IDACA:

- *Recently the same participants have been nominated to different training courses and it looks that sponsoring organizations are not very serious in nominating good participants.*
- *Some countries have problem in English language. Therefore, he said that in future the member organizations can nominate the farmer with an interpreter so that he can utilize the training he got in Japan properly.*
- *Nominate good participants who are beneficial to the sponsoring organizations.*
- *Do not change the participant at the last moment which creates lot of problems to the organizers.*

Mr. Phanuwat said that CLT gets lot of training from Japan and China and in future he wanted them to improve the training especially on Asian Economic Commodity. He further said that CLT was doing it for Vietnam and Singapore.

Mr. Li Chunsheng thanked the Regional Director and his staff for conducting so many important activities during 2013.

Agenda Item 07 : ICA-AP Financial Report for January to September

Dr. Choi presented the ICA-AP Financial Report for 1st January to 30th June and the estimated cost for July to September 2013. He informed the meeting that there was a surplus of CHF 65,813 as per the estimates. He further said that there was some problem for getting the funds from outside and it was solved only in July. This was the main reason for the surplus amount. Even salary to the staff was not paid for six months and he expressed sorry for this problem.

In response to Mr. Yaguchi's question, Dr. Choi informed the meeting that ICA-AP accounts are audited by the same auditor appointed by the ICA and we send the audited report to ICA for inclusion in the global financial report. In addition to this, MAFF project fund is also audited separately and send to MAFF as per the agreement. He informed the meeting that MAFF supported training project was going on for the last 30 years for which we are grateful to MAFF. He also suggested that the duration of the training courses should be reduced, if possible, so that more participants could attend the training courses.

Mr. Li Chunsheng said that the financial situation of Asia-Pacific region was very good comparing with other regions and hoped it would be better in the coming years also.

Agenda Item 08 : ICA-AP Membership Situation

Dr. Choi informed the meeting that the following four organizations have been admitted into membership of International Cooperative Alliance (ICA): (a) Department of Agricultural Cooperative Marketing (DACM), Ministry of Agriculture and Forests, Bhutan; (b) Coop Global Sourcing Limited (CGS), China; (c) Cooperative Union of Kyrgyzstan (CUK), Kyrgyzstan; and (d) National Fisheries Federation, Sri Lanka.

The following organizations have applied for membership of ICA: (a) The Delhi State Consumers Cooperative Federation Limited, India; (b) Sarsabz Foundation (SF), Pakistan; and (c) Economic and Social Development Center of Palestine.

The following four organizations have ceased to be members of ICA due to non-payment of subscription fees: (a) Fiji Cooperative Union Limited (FCUL), Fiji; (b) Mollah-Ah Movahedin Credit Cooperative (MAMCC), Iran; (c) Supervision & Coordination Central Union of Rural & Agricultural Coops of Iran; (d) Sharjah Cooperative Society (SCS), United Arab Emirates.

The current total ICA-Asia and Pacific membership is **81** member organizations from **25** countries.

In response to the admission of National Fisheries Federation in Sri Lanka, Dr. Choi informed the meeting that as per the rules the existing members are consulted and they should send their opinion in writing at that time to ICA.

Mr. Li Chunsheng said that membership situation was good. The members appreciated the efforts made by Dr. Choi in expanding the membership base of ICA in the Asia-Pacific region.

Agenda Item 09 : Progress Report on the ICA-AP Representative Office in Malaysia

Dr. Choi presented the detailed progress report on the ICA-AP Representative Office in Malaysia (MBO). He said that the soft opening of the office was held in the afternoon of 28th August 2013 in the premises of Malaysian National Cooperative Movement (ANGKASA). The secondees from NACF-Korea (Mr. Seung Min Lee); ACFSMC-China (Mr. Ge Shuyuan) and ANGKASA-Malaysia (Dr. Mohamed Shafari Yaakub) have started working in the MBO. The secondee from JCCU -Japan (Ms. Yuki Nishimoto) will joint from 1st January 2014.

He also informed the meeting that the documents for registration of ICA-AP Representative Office in Malaysia (Malaysian Business Office) have been submitted to the Malaysian Investment Development Authority (MIDA) on 21st October 2013. It may take 2-3 months time for registration.

Mr. Nasir Khan said that they are also in contact with the Registrar of Society (ROS) in Selangor. As per the information available, any NGO regardless of any business nature from foreign countries must register with the Registrar of Society (ROS) for approval of fully operation in Malaysia. He further said that Dr. Shafari was taking care of the registration process in consultation with Dr. Chan Ho Choi.

Agenda Item 10 : Approval of ICA-AP Activity Plan for 2014

Dr. Choi presented the ICA-AP Work Plan for 2014. He said that a total of 27 activities have been included in the work plan. He further said that this work plan was based on the ICA-AP Strategic Plan for 2013-2016 approved by the Regional Assembly in Kobe (Japan) on 29th November 2012.

The members approved the work plan and thanked Dr. Choi for inclusion of many kinds of activities.

Agenda Item 11 : Approval of ICA-AP Budget for 2014

Dr. Choi presented the ICA-AP Budget for 2014. He said that the budget was based on the multi-annual budget for the years 2013-2016 approved by the Regional Assembly in Kobe (Japan) on 29th November 2012.

In response to a question from Mr. Yaguchi, Dr. Choi said that the activities of the Malaysian Business Office (MBO) would be funded by the seconding organizations and only US\$ 20,000 would be provided from ICA-AP central budget to MBO for administrative expenses. He also said that bi-lateral MOUs have already been signed with the concerned seconding organization in this regard.

The members unanimously approved the budget for 2014.

Agenda Item 12 : The 1st Asia-Pacific Cooperative Registrars' Conference, Malaysia, 10-12 December

Dr. Choi informed the meeting that the 1st Asia-Pacific Cooperative Registrars' Conference on "Sound Tuning of Cooperative Law, Policy and Regulation and Primary Cooperatives By-Laws" would be held in Malaysia from 10th to 12th December 2013 in collaboration with Malaysian Cooperative Societies Commission and the Malaysian National Cooperative Movement (ANGKASA). The concept paper and the draft program were distributed to the members. He further said that the venue of the Conference would be Dorsett Grand Subang Hotel where the participants would also be staying. He requested the members to send their registration forms as soon as possible.

Mf. Li Chunsheng thanked ANGKASA for hosting this important Registrars' Conference in Malaysia.

Agenda Item 13 : Other Business Matters Arising

Appointment of new Regional Director

Mr. Charles Gould informed the meeting that based on the advertisement he had received 70 applications, out of which 54 were from India. He said that generally most of them were weak applicants working only in one country - 8 were found strong as per CV; 3 were possibly good candidates, out of that one was from outside the Asia-Pacific region.

Mr. Charles Gould said that Dr. Choi has agreed to work up to 31st March 2014 and the recruitment process for the new Regional Director would continue until December 2013. He sought the help of regional board members to get good candidates. He further said that "if any of you have suitable candidates in your mind, please send me his/her e-mail address so that I could take contact with them".

Mr. Charles Gould wanted to know whether the ICA-AP Board will accept the candidate from outside the region for the post of Regional Director. The board members were of the view that the Regional Director should be from the Asia-Pacific region.

Mr. Seah Kian Peng said "if all of us think of some possible candidates and forward those to DG, the best suitable RD could be recruited".

Mr. Li Chunsheng said "I really believe the DG would consider our concern while appointing the new Regional Director". He concluded that the new Regional Director should come from our region.

Mr. Charles Gould said that he would continue the process of recruitment of new Regional Director and report it at the next regional board meeting in Beijing in February 2014.

ICA Regional Assembly in Indonesia in 2014

Mr. Nurdin Halid informed the meeting that the 11th Regional Assembly; 8th Cooperative Forum; and Asia-Pacific Cooperatives Expo would be held in Indonesia in 2014. He further said that if the Minister agrees to move the cooperative day celebration to November together with the Regional Assembly, the venue would be Medan, North Sumatera. If the Minister does not agree, the events would be held in Bali. He further said that as soon as the venue was finalized, he would inform the Chairman and the Regional Director.

The theme suggested by DEKOPIN was “Cooperative Enterprises Become the Most Growing Business Model in the Region”.

Dr. Choi said that the theme was very good and was in line with ICA priority. He further said that he does not know about the facilities available in Medan and would continue to negotiate with DEKOPIN and report to the next board meeting.

Since the International Summit of Cooperatives would be held in Quebec from 6th to 9th October 2014, it was felt that the last week of November 2014 would be more suitable for the ICA-AP events.

Nomination of one board member to ICA Domus Trust in place of Regional Director

Dr. Choi said that the matter of nominating one board member to ICA Domus Trust was discussed at its meeting held in Haikou on 13th March and nobody came forward to be a trustee voluntarily. Hence the meeting had authorized the Chairman and two Vice Chairmen to discuss this issue further and nominate a person as trustee to the ICA Domus Trust from Asia-Pacific region in place of the Regional Director.

Mr. Li Chunsheng informed the meeting that **Mr. Won Byung Choi** (NACF-Korea) has kindly agreed to be the trustee of ICA Domus Trust in place of the Regional Director. The board members thanked Mr. Won Byung Choi for accepting this additional responsibility.

Mr. Won Byung Choi thanked the board members for electing him as a trustee of ICA Domus Trust and said that he would take care of the interest of our region.

ICA Board Election

Dr. Choi informed the meeting that there are 31 candidates for ICA Board election and only 15 seats are available. He also informed the members that they should not mark more than 15 members on the ballot, otherwise it would be declared as invalid.

Mr. Li Chunsheng said that this year the global board election was very competitive.

Agenda Item 14 : Date and Place of Next Meeting

It was decided to hold the next board meeting in Beijing (China) in February 2014 in conjunction with the ICA global board meeting.

Agenda Item 15 : Closing Remarks

Mr. Li Chunsheng thanked the members for their kind support in conducting the meeting very smoothly. He wished them a comfortable and enjoyable stay in Cape Town.

The meeting ended with a vote of thanks to the Chair.

Minutes of the ICA-AP Regional Board Meeting
Beijing (China): 16th February 2014

The meeting of the ICA-AP Regional Board was held at the Peninsula Hotel on Sunday, 16th February 2014 from 14:00 to 17:30 hours. Following members attended the meeting:

1. Mr. Li Chunsheng, ACFSMC, China - Chairperson
2. Dr. Dinesh, NCUI, India - Alternate Member
3. Mr. Raliansen Saragih, DEKOPIN, Indonesia - Alternate Member
4. Mr. Akira Banzai, JA-ZENCHU, Japan - Member
5. Mr. Youn Soo Kim, NACF, Korea - Alternate Member
6. Prof. Dr. Mohd. Ali Baharum, ANGKASA, Malaysia - Member
7. Mr. Jose Romeo B. Ebron, NATCCO, Philippines - Member
8. Mr. Chan Tee Seng, SNCF, Singapore - Member
9. Mr. W. Lalith A. Peiris, NCC, Sri Lanka - Member
10. Mr. Vitoon Naewpanit, CLT, Thailand - Member
11. Mr. Nguyen Dac Thang, VCA, Vietnam - Alternate Member
12. Mr. Greg Wall, CAPRICORN, Australia - ICA Global Board Member
13. Ms. Zhang Xiao Hong, ACFSMC, China - Interpreter
14. Mr. Ilham Nasai, DEKOPIN, Indonesia - Observer
15. Mr. Takuo Ichiya, JA-ZENCHU, Japan - Observer
16. Dato Abdul Fattah Abdullah, ANGKASA, Malaysia - Observer
17. Dr. Sunil Silva, NCC, Sri Lanka - Observer
18. Mr. Suwichai Suparanon, CLT, Thailand - Interpreter
19. Ms. Nguyen Thi Thu Hao, VCA, Vietnam - Interpreter
20. Dame Pauline Green, President, ICA
21. Mr. Charles Gould, Director General, ICA
22. Dr. Chan Ho Choi, RD, ICA-AP, New Delhi
23. Mr. K. Sethu Madhavan, ICA-AP, New Delhi
24. Mr. K. Kukreja, ICA-AP, New Delhi

Agenda Item 01 : Opening Remarks

The meeting was chaired by Mr. Li Chunsheng, Chairman of the ICA-AP Regional Board. He extended a warm welcome to the members for coming to Beijing during the cold season to attend the meeting. He also extended a warm welcome to Dame Pauline Green, President of ICA and Mr. Greg Wall, global board member from Australia for coming to the meeting.

Dame Pauline Green thanked Mr. Li Chunsheng for making excellent arrangements for the meeting including global board meeting. She further said "It is a privilege for me to sit and understand what concerns you. In the morning we had interview for the new Regional Director and we will come back about it later. However, I want to put on records the good work done by Dr. Choi during his tenure with ICA-AP".

Agenda Item 02 : Approval of the Agenda

Mr. Li Chunsheng invited views and comments of the members on the Agenda. The Agenda of the meeting was unanimously approved.

Agenda Item 03 : Confirmation of the Minutes of the last Meeting held in Cape Town on 1st November 2013

Dr. Choi informed the meeting that the minutes of the Regional Board meeting held in Cape Town (South Africa) on 1st November 2013 were circulated among the members and no comments/suggestions were received. The minutes were confirmed.

**Agenda Item 04 : Ratification of substitute member from the Philippines
(Mr. Jose Romeo B. Ebron, Chairman, NATCCO)**

Dr. Choi informed the meeting that the National Confederation of Cooperatives (NATCCO) had nominated its current Chairman Mr. Jose Romeo B. Ebron in place of Ms. Amneris G. Gabriel. The meeting unanimously ratified the substitute member from the Philippines. Mr. Ebron thanked the Regional Board for ratifying his name.

Agenda Item 05 : ICA-AP Activities Report for November to February

Dr. Choi presented the ICA-AP Activities Report for November 2013 to January 2014 for the benefit of the members.

Mr. Li Chunsheng thanked the Regional Director and his staff for conducting many important activities during 2013.

Agenda Item 06 : ICA-AP Financial Report for January to December 2013

Dr. Choi presented the ICA-AP Financial Report for 1st January to 31st December 2013. He informed the meeting that there was a surplus of CHF 60,467. He said that the main reasons for this surplus were the RCRA restriction to receive funds; saving from the personnel costs and US dollar appreciation.

The members expressed happiness with regard to the outstanding performance and positive financial results.

Mr. Charles Gould said that earlier there used to be solidarity fund to Africa. The Asia-Pacific region has become one of the strongest regions. In addition, trustees of ICA Domus Trust have agreed to use part of the Trust Fund for African region.

After discussions, the meeting decided to contribute 50% of the surplus (CHF 30,000) to African region as solidarity, and the balance amount should be used for our region during 2014, especially for the purpose of immediate relief towards natural disasters in the region, as proposed by Mr. Li Chunsheng.

Mr. Li Chunsheng said that the financial situation of Asia-Pacific region was very good comparing with other regions and hoped it would be better in the coming years also.

Agenda Item 07 : ICA-AP Membership Situation

Dr. Choi informed the meeting that the following organization has been admitted into membership of International Cooperative Alliance (ICA): (a) Economic and Social Development Center of Palestine.

The following organizations have applied for membership of ICA: (a) Sarsabz Foundation (SF), Pakistan; and (b) Cooperative Union of Kyrgyzstan (CUK), Kyrgyzstan.

The current total ICA-Asia and Pacific membership is 81 member organizations from 25 countries.

Mr. Akira Banzai informed the meeting that the membership application of National Farmers' Association (NFA) in Taiwan is pending with ICA for a long period. At the meeting held in Seoul last year we were told that the ACFSMC wanted some more time for negotiations. He said that NFA is a central organization and they have every right to be a member of ICA and urged that the process should be expedited. He also said that he will take up this issue at the global board meeting.

Dame Pauline Green said that this issue has been discussed two times in the global board and the Membership Committee today. The response is based on two things – UN decision on China and the Resolution adopted by the regional board in 2001. Mr. Li Chunsheng said that exchange of cooperation has started between Taiwan and China. Last year they changed the name to National Farmers' Association (NFA) from Taiwan Provincial Farmers Association (TPFA). This is a complicated case and we really hope Taiwan will join ICA.

Agenda Item 08 : Progress Report on the ICA-AP Representative Office in Malaysia

Dr. Choi informed the meeting that by mistake the office was registered as **International Cooperative Alliance Asia and Pacific** on 20th November 2013 by the Malaysian Cooperative Societies Commission vide registration number **PPM-006-10-20112013**. Dr. Mohamed Shafari Yaakub, Head of the Malaysian Business Office has been requested to change the name to **ICA-AP Representative Office in Malaysia**.

Dr. Choi also informed the meeting that the renovation of the MBO was now complete and the four secondees from - NACF-Korea (Mr. Seung Min Lee); ACFSMC-China (Mr. Ge Shuyuan); ANGKASA-Malaysia (Dr. Mohamed Shafari Yaakub); and JCCU-Japan (Ms. Yuki Nishimoto) are now operating from its new office.

Dame Pauline Green said she is delighted to know that four secondees are working in the MBO and the key problem was nothing happened in Singapore Business Office. We are going to have many more trials to measure the functioning of the MBO.

Agenda Item 09 : Report on the Typhoon Haiyan Disaster in Tacloban (Philippines)

Dr. Choi presented a report on the Typhoon Haiyan Disaster in Tacloban which hit the area on 8-10 November 2013 based on his visit on 14-15 December. He reported those 10,000 persons dead, 660,000 people displaced, 9.8 million people affected across nine regions, and 5,000 homes destroyed. The total damage was 40 billion US dollars. He thanked the members for their generous contribution. He also informed the meeting that NATCCO, VICTO and NACF were in the process of signing an MOU on providing US\$ 100,000 by NACF for creating the Philippine Cooperative Disaster Recovery Fund. According to the MOU, this fund would be used and maintained by NATCCO and VICTO.

Mr. Jose Romeo B. Ebron said that he was thankful for the solidarity shown by the board members. He also said that very soon a separate bank account will be opened by NATCCO for the disaster fund.

Agenda Item 10 : 11th ICA-AP Regional Assembly and Related Events, Bali, (Indonesia), 15-20 September 2014

The DEKOPIN informed the meeting that the 11th ICA-AP Regional Assembly and related events would be held in Bali International Convention Center (BICC) in Indonesia from 15th to 20th September 2014.

Dr. Choi said that the theme has to be finalized soon and requested the board members to provide some good unique themes to ICA-AP as soon as possible.

Since the International Summit of Cooperatives would be held in Quebec from 6th to 9th October 2014, it was felt that the 1st week of September 2014 would be more suitable for the ICA-AP events. The DEKOPIN was requested to find out the possibility of advancing the events to 1st week of September and inform ICA-AP as soon as possible.

Dr. Choi informed the meeting that the Memorandum of Understanding has been signed with DEKOPIN just now. He further said that he was very happy to work with the board members for the last four years. I am very happy that we have selected an excellent Regional Director and requested the board members to provide the same kind of assistance to him also. He wished Mr. Balu all the success.

The CLT representative informed the meeting that Thailand would be celebrating its 100 year of cooperative movement in 2016 and wanted to host the next Regional Assembly in Thailand in 2016.

Dr. Ali Baharum informed the meeting that ANGKASA want to host the next ICA General Assembly in Malaysia in 2017.

Agenda Item 11 : Other Business Matters Arising

New Regional Director

Mr. Li Chunsheng informed the meeting that Dr. Choi will be retiring by the end of March 2014 and today morning we had interviewed four candidates for Regional Director. He invited Mr. Charles Gould, ICA Director General to brief the members about the selection of new Regional Director.

Mr. Charles Gould informed the meeting that the appointment process was extended by the end of December 2013 as decided at the Cape Town meeting. I did telephone interviews with four candidates who were very strong in different ways. Today morning the Selection Committee which consisted of President and Vice Presidents of Asia-Pacific Board, ICA President, ICA Director General and Members of the global board from Asia-Pacific region met all the four candidates - Dr. Emmanuel M. Santiago; Mr. H. Amano; Mr. B.K. Mishra and Mr. Balasubramanian (Balu) G. Iyer.

Mr. Charles Gould after having shared the details about the process adopted for the recruitment of new Regional Director announced the name of **Mr. Balasubramanian (Balu) G. Iyer** as the next Regional Director of ICA-AP with effect from 1st April 2014. He is an Indian and working in San Francisco as Director of Asia Foundation. Mr. Balu has not spent more time in the cooperatives, but very diplomatic, strategist, financial management and got supervisory experiences. He congratulated Mr. Balu on his selection.

Dame Pauline Green said that all the four candidates were very good. Mr. Balu has got considerable experience in all fields. All the four Regional Directors are in the Management Team of ICA and he will be one of the good persons.

Mr. Li Chunsheng said that the process we followed was very good. All the four candidates were very good, but we selected the best. We selected Mr. Balu and we think he was the best. He thanked the ICA Director General for working hard on the recruitment process of the Regional Director for ICA-Asia and Pacific region.

The board unanimously approved the appointment of Mr. Balasubramanian (Balu) G. Iyer as Regional Director for ICA-Asia and Pacific region.

Mr. Balu addressed the members of the Regional Board and committed to serve ICA on the lines of the Strategic Objectives set for the ICA. Mr. Balu further said that he took his MBA from Indian Institute of Rural Management (IRMA) and an ardent follower of the cooperative movement. He further said that he will follow the good work done by Dr. Choi.

Mr. Li Chunsheng thanked Dr. Choi for the good work done by him for the region during his tenure. He said that the membership situation was very good in our region and Dr. Choi was responsible for the opening of ICA-AP Representative Office in Malaysia (MBO). I am very sorry Dr. Choi is retiring.

Dr. Choi welcomed Mr. Balu as new Regional Director. He further said that he would pass on all the documents to Mr. Balu in a systematic manner.

Agenda Item 12 : Date and Place of Next Meeting

It was decided to hold the next board meeting in Bali (Indonesia) in September 2014 in conjunction with the 11th ICA-AP Regional Assembly.

Agenda Item 13 : Closing Remarks

Mr. Li Chunsheng thanked the members for their kind support in conducting the meeting very smoothly.

Dr. Choi expressed his deep sense of appreciation to all the board members for their kind support and cooperation in making his tenure quite successful and rewarding. He reposed his confidence in the team of ICA-AP.

Mr. Li Chunsheng thanked Dr. Choi for his good role and requested him to share his valuable experiences with Mr. Balu in making this region progress continuously.

Annexure-3

Report of the 1st Asia-Pacific Cooperative Registrars' Conference Malaysia, 10-12 December 2013

The 1st Asia-Pacific Cooperative Registrars' Conference on the theme "Sound Tuning of Cooperative Law, Policy and Regulation and Primary Cooperatives By-Laws" was held in Kuala Lumpur (Malaysia) from 10th to 12th December 2013 in collaboration with the Malaysia Cooperative Societies Commission (MCSC) and the Malaysian National Cooperative Movement (ANGKASA). The objectives of the Conference were to deliberate on co-operative governance, experience sharing including best practices followed so as to arrive at a common understanding of main issues – legal and practical for preparation of bye laws of primary co-operatives in a manner consistent with the ICIS (ICA Statement on Co-operative Identity) and to consider common guidelines for adoption in the conference on framing of bye laws of primary co-operative societies.

The Conference was inaugurated by Honorable Minister of Domestic Trade, Cooperatives and Consumerism of Malaysia, YB Dato' Hasan Bin Malek. He said that "as the Minister of Domestic Trade, Cooperatives and Consumerism, I would like to reiterate the political will and seriousness of the current Government to continuously help the cooperative movement in this country." Dr. Chandra Pal Singh Yadav, Vice Chair of ICA-AP Regional Board and Datuk Nik Ali Bin Mat Yunus, Executive Chairman of MCSC also addressed the opening and delivered speeches.

The Conference elected Datuk Nik Ali Bin Mat Yunus as its Chairperson after adoption of the Conference Rules and Procedures. The sessions were divided into the following: (1) Statutory Proceedings; (2) Statements by International Agencies; (3) Statement by the Registrars and Government Representatives; (4) Statement by Co-operative Leaders ; (5) Panel Discussions; and (5) Adoption of the Conference Resolution. The Conference constituted a Drafting Committee comprising of five members to undertake the task of formulating the Resolution on the basis of the conference deliberations. Dr. Chan Ho Choi, Regional Director, ICA-AP moved the Resolution on behalf of the Conference Secretariat during the session for its adoption on 11th December.

The conference was attended by more than 230 persons from 17 countries, including cooperative registrars, government representatives, cooperative leaders and three international organizations. The Conference, after deliberations, adopted the following "Resolution" on 11th December at the closing ceremony.

CONFERENCE RESOLUTION

{Adopted on 11th December 2013}

Whereas, the ICA-Asia and Pacific has been urging its members and national Governments through various forums such as the Co-operative Ministers' Conference especially, the Joint Declaration of the 9th Asia Pacific Co-operative Ministers' Conference, Bangkok - 2012, that called upon countries to initiate changes in co-operative laws and policies to achieve the objective in creating the legal and policy environment that is conducive to the development of co-operatives in accordance with the principles embodied in the ICA Statement on Co-operative Identity (Manchester - 1995) and that,

in pursuance of the aforesaid Declaration, the Regional Assembly of the ICA-Asia and Pacific, Kobe - 2012 decided to convene a Conference of Registrars of co-operative societies of the region in Malaysia in 2013 to deliberate on the making of by-laws by primary co-operative societies - viewed as a 'strategic issue' with the objective of making the process transparent and participatory with active participation of women and youth, and attaining financial sustainability while exploring new areas of co-operative businesses and that,

we, the participants from sixteen countries deliberated on the legal, policy and management issues, taking note of the positions obtained from the region, and while reaffirming the

autonomous and voluntary character of co-operatives and the co-operative principle of 'concern for the community', hereby resolve,

1. that ICA-Asia and Pacific members and representatives of Governments will work earnestly in close co-ordination to review the existing provisions in co-operative laws of their respective countries relating to the formulation of by-laws and make the process truly participatory;
2. to increase the participation of women and youth in the overall functioning of co-operatives to ensure inclusive participation and social cohesion;
3. to incorporate systems and procedures in by-laws to ensure financial sustainability of co-operatives by introducing prudential norms of management designed to help the members to avoid risky ventures and to improve and diversify their businesses while achieving their social, cultural and economic well being in a manner consistent with the co-operative principles;
4. to recommend a facilitative role for the concerned co-operative apex organization in providing expert advice in the preparation of by-laws and institutionalize such roles of the co-operative apex organization by proposing suitable legal measures and further recommend a mechanism of organizing national conferences to deliberate on legal, policy and management issues concerning the co-operatives in their respective countries to enable co-operatives to evolve towards a higher and sustainable growth path;
5. to encourage the formation of a parliamentary network to support the efforts of the Registrars / Regulators in establishing a responsive legal and policy framework;
6. to consider the indicative by-laws presented in the conference, an adaptive approach of making of by-laws which allows a responsive mechanism to meet local needs and situations to be adopted rather than the prevalent practice of 'adopting' model by-laws, to appropriately provide a practical, legal and functional framework for primary co-operatives;
7. to invite the ICA-Asia and Pacific to follow up the matter of reforming the process of making by-laws with members and respective regulatory authorities and report the progress achieved to the Regional Assembly from time to time; and
8. to consider the establishment of the Asia-Pacific Co-operative Registrars' and Regulators' Association and its secretariat.

Adopted by the Conference under the Chairmanship of Datuk Nik Ali Bin Mat Yunus, Executive Chairman, Malaysia Co-operative Societies Commission.

Annexure-4

Status of ICA-AP Malaysia Business Office (MBO)

The Malaysia Business Office (MBO) has been active for close to a year now. The Office is fully functional and four seconded staff from All China Federation of Supply and Marketing Cooperatives (ACFSMC); Malaysian National Cooperative Movement (ANGKASA); Japanese Consumers Cooperative Union (JCCU); and National Agricultural Cooperative Federation of Korea (NACF) are in place. The office has been registered as a Society and has an operational bank account.

The Strategic Objectives for the MBO are:

- Increase business interactions and exchanges between co-operatives in the region
- Promote 'Co-operative Trade' strategically by modes of fair trade and B-2-B platform through internet
- Promote technical exchanges and assistance in IT technology in the forms of workshop and training
- Transfer technical and managerial know-how especially in business areas of 'Resource Recycling' and 'Renewal Energy' business
- Promote cultural exchanges of youth co-operators in the region.

The activities carried out and planned out of the MBO are:

#	Activity Title	Date	Venue
01	ICA-AP Regional Workshop for Managers of Consumer Coops in Asia-Pacific	23-26 June	Singapore
02	ICA-AP Workshop on C2C Business Development	20-21 August	Kuala Lumpur
03	ICA-AP Consumer Committee Meeting and Seminar	17 September	Bali
04	ICA-AP Sub-Regional Workshop on Development of Consumer Coops.	3-4 December	Colombo
05	ICA-AP Conference of Cooperative Banking Organizations in Asia-Pacific	December	Kuala Lumpur
06	Building up the ICA-AP Internet Portal - Catalogue of Commodities produced by ICA-AP Member Cooperatives.	January to December	ICA-AP (MBO)

3

